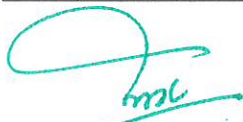


KRISTU JYOTI COLLEGE
OF MANAGEMENT AND TECHNOLOGY ,
 Affiliated to M.G University, Kottayam
 An ISO 9001-2015 Certified Educational Institution
 Approved by AICTE , New Delhi

IQAC/ATR/6/2022

ACTION TAKEN REPORT FOR THE MEETING HELD ON 4TH MARCH 2022

Sl. No	Agenda	Decisions Made	Action Taken
1	Action taken on Entry level examinations	To divide the students based on the entry level examinations.	All the first-year students were categorised into slow learners and advance learners based on the entry level examinations.
2	Department wise documentation	Teachers were instructed to complete the department documentation at the earliest.	All the teachers completed and submitted the files entrusted to them
3	Mentoring	Definite number of students were allotted to teachers for mentoring activity.	All the teachers completed their mentoring activity and recorded the details of the mentee in the mentoring log book.
4	MoU's	To sign MoU's with premium institutions and corporates.	In the month of April and May MoU's were signed with premium institutions and corporates.
5	Academic retreat for teaching community	To conduct academic retreat for the teaching community.	Academic retreat was conducted for the teaching community in the month of June.
6	New action plans for non-teaching staff members	To conduct orientation programmes for the non-teaching community.	Orientation and motivation programmes were conducted in the month of April and May for non-teaching community
7	Recognition for students who excel in different fields other than academic	To recognize the students who excelled in various fields other than academic.	The students with excellence in various fields were appreciated by Principal.



Rev. Fr. Joshy Cheeramkuzhy CMI
 Principal
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Dr. Anu Antony
 IQAC Coordinator