



KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY

An ISO : 9001 - 2015 Certified Educational Institution
Affiliated to M.G. University, Kottayam
Approved by AICTE, New Delhi

E-GOVERNANCE POLICY

Kristu Jyoti college of Management and Technology (KJCMT) has introduced e-governance to enhance satisfactory governance through transparency, participation and accountability among all stakeholders. The college envisages to provide quality education through e-governance system of approach.

1. Objectives

- Improve internal process of administration
- Provide better information and service delivery to all the stakeholders of the institution.
- Increase transparency of the institutional administration.
- To ensure accountability and credibility of the stakeholders
- Promote stakeholder participation through a centralized approach.
- To provide online internal and external communication between various executive bodies of the institution.
- Facilitate easy access to the information and to maintain the data on a secure environment.
- To implement automation of library facilities
- To provide e-content to students, teachers, alumni and parents in various activities relating to the institution.



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2. Access to e-Governance System

The Principal, teachers and office staff have access to e-governance facility through a centralised computing system.

➤ **The Principal**

The Principal has access to details of students, their attendance percentage, internal and external marks, time table for each semester, academic workload of each member of faculty, feedback from the students, fee payment details of students, individual profile of the students and faculty members, examination schedule, mark entry status and student admission status.

➤ **Teaching Staff**

Teachers have access to record of attendance, mark entry portal, time table and number of sessions engaged for each batch. Faculty members can monitor status of attendance and mark scored in internal and external examinations.

➤ **Parents**

Parents will get limited access to record of attendance and mark entry through this system with effect from 2023-24 academic year.

➤ **Students**

Students access to this system will be implemented from 2023-24 academic year.



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3. Facilities Provided

- Admission process can be done in online mode.
- Provision for fee payment through online portal.
- Wi-fi system is enabled in the campus for efficient access to digital platforms.
- Three computer labs with internet access.
- Online classes are conducted parallely in tune with the technological advancement in the realm of education.
- Digital platforms are efficiently used to provide learning materials to students.
- College library through the college domain holds the list of books available in the library.
- Smart classrooms and ict enabled (fitted with lcd projector) classrooms to ensure efficient transfer of academic content to students.
- College website exhibits all information related to the college.
