



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY

**KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY
KURISUMMOOD**

**P.O,CHETHIPUZHA,CHANGANACHERRY,KOTTAYAM,KERALA 686104
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kristu Jyoti College of Management and Technology (KJCMT) was established at Chethipuzha, Changanassery, Kottayam District, Kerala in 2002. This institution completed 20 years of glorious presence in the academic domain in 2022. Today, KJCMT stands as a sparkling example of academic excellence and innovative teaching.

The College is managed by Kristu Jyoti Group of Educational Institutions under the stewardship of Carmelites of Mary Immaculate (CMI) Congregation of St. Joseph's Province, Thiruvananthapuram, Kerala. The College is affiliated to Mahatma Gandhi University, Kottayam and approved by All India Council for Technical Education, New Delhi (AICTE) for postgraduate studies in Computer Application.

Currently, KJCMT have 1727 students, 81 teaching staff and 24 non-teaching staff. All of them work assiduously for the betterment of the college in every step of the way. The college offers 4 PG programmes and 7 UG programmes.

The College stands unique by the importance attached to academic distinction, discipline, infrastructure and the opulent green campus. Well-organised Placement Cell, robust academy-industry linkage, Inovus Lab - the campus-based start-up mission, TEDxKCMT - a discerning programme of universal reach and the annual mega fests add to its distinctiveness.

The institution follows a student-centric, outcome based pattern in teaching-learning process. KJCMT promotes gender equity, skill development, environmental awareness, charity programmes, personality development with a great vision that the students on completion of their studies become responsible citizens and asset to the nation.

Vision

Empowering students to meet the needs of the society by focusing on academic, technological and professional excellence.

Mission

To provide quality education through an effective teaching-learning process, skill development and integrated personal progression.

Motto

'Lighted for Life'

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Managed by the Carmelites of Mary Immaculate (CMI) with a long-standing legacy and prudence in managing academic institutions.
- An ISO 9001-2015 certified and AICTE approved institution.
- Departments headed by well experienced teachers.
- Remarkable academic performance by students as indicated by top ranks.
- Clean and green campus with eco-friendly ambience and top-notch infrastructure.
- Ideal ambience suitable for teaching-learning process.
- Well-disciplined student community.
- Fee concessions and scholarships to deserving and meritorious students.
- State funded Innovation and Entrepreneurship Development Cell (IEDC) to foster original ideas of students.
- Three well organised computer laboratories with state of the art facilities.
- Geology museum with an amazing collection of rocks, minerals, ore minerals, gem stones and fossils.
- Well-equipped Psychology laboratories for undergraduate and postgraduate studies that can accommodate 80 students at a time.
- Collaborative academic programmes/MoU signed with other institutions, organisations and industries.
- ICT enabled classrooms and seminar hall.
- 24×7 Wi Fi facility provided for students and faculties.
- Local Area Network (LAN) connectivity of all computers in the college to share data.
- Well stacked computerised library with catalogue search facility through internet.
- Enterprise Resource Planning (ERP) Software to manage academics, attendance, timetable and examination.
- Dynamic IQAC that take consistent initiatives for the betterment of the college.
- Well-structured Placement Cell catering to job aspirants.
- Ramp and lift provided as part of the Divyangjan-friendly policy.
- Safe and hygienic hostel for girls with good infrastructure.
- Safe and secure campus with CCTV surveillance and round the clock security staff.
- Annual college fest to facilitate blossoming of talented students.
- Insurance cover for all students.
- Lessons of societal love and concern practiced through charity programmes.
- Comfortable sick rooms with first aid facility for boys and girls.
- Reduction in power consumption by tapping solar energy.
- Well-designed playgrounds and game courts.
- Sprawling parking facility for all stakeholders.
- Availability of medical facility close by in case of an emergency.

Institutional Weakness

- Unable to offer new courses of topical relevance due to affiliated nature of college and ensuing limited academic flexibility.
- Delay in university examination schedule upset Action Plan of the college.
- Affiliating university yet to implement NEP and hence unable to provide its benefit to students.
- Deprived of funding by Government agencies owing to self-financing status of the college.

- No department recognised as research centre and hence unable to offer doctoral research.
- Only limited members of faculty possess Ph.D. degree.
- Limited Research options due to self funding Institution

Institutional Opportunity

- If granted autonomy, innovative career oriented academic programmes can be offered.
- Several teachers have registered for Ph.D., which on completion will enhance the quality of the teaching-learning process.
- Anticipating to establish research departments to foster doctoral research and more members of faculty acquiring guideship.
- Online job integrated Certificate/Diploma programmes for the benefit of employed persons (subject to granting autonomy).
- Additional collaborative ventures/MoUs with institutes and industries to enhance academic exposure of students and faculties.
- Offer additional foreign and Indian languages under Common Course (German/Chinese/Japanese/Sanskrit/Urdu).
- Accommodation facility for boys if made available would encourage students from distant places to enrol here.
- Canteen facility will be a boon to members of faculty as well as student community.
- Additional Add-on Courses for skill development have to be offered.
- More students to be enrolled in MOOC programmes enabling academic empowerment.
- Compliance to NEP requirements
- Opportunity for more industrial collaborations

Institutional Challenge

- Decline in student enrolment.
- Delayed university examinations
- Actual number of working days getting lesser than scheduled
- Conforming to OBE standards
- Reducing stress to teachers

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Kristu Jyoti College of Management and Technology is affiliated to Mahatma Gandhi University Kottayam, Kerala. The institution strictly adheres to the curriculum framed by the University. This college follows a well-planned and systematic mechanism of curriculum delivery. At the outset of each academic year, the college frames an academic calendar in accordance with the guidelines and schedules prescribed by the University. The college management along with a team of dedicated members of faculty ensure that the scheduled curricular and extracurricular activities are carried out meticulously. The institution serves as a valuation camp of

Mahatma Gandhi University.

The college strives hard to inculcate human values, professional ethics, gender sensitivity and environment sustainability through effective delivery of the curriculum and through various programmes and activities.

The institution introduced 50 Add-on Courses as part of skill/personality development in accordance with the vision and mission of the college. 4745 students enrolled for the various courses during the assessment period. Open Courses are offered to the students during their final year to encourage an interdisciplinary approach.

The institution has collaborated with the Massive Open Online Course (MOOC) providers namely, Coursera for Campus Basic Plan on 17th June 2021 and NPTEL Local Chapter on 21st January 2022.

The institution also gives encouragement to engage in projects and internships to promote professional and research aptitude. During the current academic year, 916 students were benefitted through various project/field work/internship, promoting experiential learning.

Cross-cutting issues including human values, gender sensitivity, professional ethics, and environmental sustainability were dealt with in 92 courses offered in the curriculum and different activities provided by NSS/Clubs/Cells/Associations.

The college takes feedback from teachers, students, alumni, parents and employers so that a regular system of curriculum evaluation can be done. Continuous evaluation tests are carried out on a regular basis followed by the PTA meeting to evaluate the students' performance. The institution thus adopts an effective curriculum delivery mechanism.

Teaching-learning and Evaluation

The mission of the college is to provide quality education through an effective teaching-learning process, skill development, and integrated personal progression. All the programmes organized by the college are designed to ensure that it stays focused on its objectives.

- The college abides by the reservation policies of the Government of Kerala.
- The admission procedure of Mahatma Gandhi University use online Central Allotment Process (CAP) and the college adheres to this procedure for admission. The average enrolment ratio of the college is 82%.
- The average number of students studying in the college during the assessment period is 1627
- Student centric learning techniques encourages experiential learning, participative learning and problem- solving method.
- The full-time teachers against sanctioned posts is 100%.
- The student-teacher ratio during the assessment period is 1:21
- Full-time teachers with qualifications of NET/SET/Ph.D. include 34.52%.
- Technological advancements including Google Classroom, Coursera, and other ICT tools are promoted for effective teaching methods.
- Assessment, both formative and summative are used to encourage learning .Attendance, assignments, seminars and internal examinations all factor into the formative assessment. University examinations, Project evaluation ,Viva Voce and Practical exams are part of the summative assessment.
- The institution has a three –tier grievance redressal mechanism-Department, College and University

level and students can register their exam related grievances through grievance redressal form.

- The PO, PSO and CO for the respective programmes are displayed on the website and departments.
- Attainment of POs and COs are evaluated and explained.
- A comprehensive result analysis points to the average pass percentage of the college as 90.47%

Research, Innovations and Extension

Research being a crucial component of any academic process, every effort is made to create a research culture in the campus. Being a self-funded institution we have limitations in acquiring sufficient funds for executing research activities. Teachers are committed to attending research interactive sessions and publications are promoted as a necessity for career advancement. The faculty has published 91 research publications and 43 chapters/articles in edited books with ISBN number during the assessment period. Sufficient infrastructure is provided by the institution to support research activities, including well-equipped laboratories, and libraries. The institution also promotes collaborations with other research organizations.

The college has Innovation and Entrepreneurship Development Cell (IEDC) and Research and IPR Cell promoting research and innovation. The Innovation centre is set up to foster a creative atmosphere that plays a vital role in student centered activities. The innovation center also provides basic support and guidance to developing entrepreneurs. The centre also collaborates with industries for research commercialization. The institution also encourage students and faculty to undertake innovative projects, participate in hackathons, and develop prototypes

Extension activities of the institution outreach programs benefit the local community and society at large. The institution has carried out 110 extension and outreach programmes in neighbourhood through N.S.S, Cells, Clubs and Departments. The institution also encourages with societal issues such as community development, social awareness campaigns, skill development programs, and environmental initiatives. The impact of these extension activities sensitize the students on social issues in particular

There are institutional policies to demonstrate the commitment to promote Research, innovation and entrepreneurship, and its engagement in meaningful extension activities.

Infrastructure and Learning Resources

Kristu Jyoti College of Management and Technology (KJCMT) is situated in a lush green campus sprawling over 5 acres of land. It is a self-contained campus and caters to the students' academic, cultural and sporting needs. 31.18 % of the total expenditure during the assessment period has been utilized for Infrastructure augmentation and 38.75 % is utilized for maintenance of infrastructure. The college building has two blocks namely, Main Block and Chavara Block. The college has adequate infrastructure facilities to support the teaching-learning needs of 7 UG Programmes and 4 PG Programmes

ACADEMIC FACILITIES

- 40 ICT enabled classrooms with Wi-Fi facilities.
- 4 Multipurpose Seminar Hall.
- 3 Smart Class rooms
- 7 Well equipped laboratories (3Computer labs, 2 Psychology, 1Chemistry lab, 1Geology lab).
- IEDC (Innovation and Entrepreneurship Development Cell)
- Geology Museum.
- Kristu Jyoti Auditorium
- 2 Multipurpose indoor stadiums

ICT FACILITIES

- 3 Computer labs
- Firewall security (SOPHOS XG 300)
- Wi-Fi enabled campus
- Three internet connections (100 Mbps, 40 Mbps and 12 Mbps (leased circuit))
- 194 Computers
- 42 LCD projectors
- 7 smart boards
- 10 printers/scanners/copiers
- Punching machine
- Complete ERP solution
- CCTV (150 cameras) surveillance.

LIBRARY FACILITIES

- Integrated Library Management System (ILMS) enabled software
- Digital gate register
- Computerized issue/return/renewal
- Internet connectivity
- Subscription of journals
- Digital repository

DISABLED-FRIENDLY FACILITIES

- Lift
- Ramp
- Wheel chair
- Disabled friendly washroom
- Tactile path

SPORTS AND GAMES FACILITEIS

- Open Gymnasium
- Yoga centre
- Sports room
- Basketball court

- Badminton court
- Football court
- Cricket stadium

OTHER FACILITIES

- Counselling room
- Board room
- Reception
- University Valuation Camp Centre
- Women's hostel
- Waiting lounge
- Sick room for girls
- Cafeteria and snacks bar
- Bank facilities
- Waste disposal plant
- Solar panel
- Fire & Safety
- Buggy car
- Water filter/cooler
- Rain water harvesting
- Vending machine
- Sanitary napkin incinerator
- Parking ground
- Generator backup for entire college

Student Support and Progression

The college fosters a student focused environment promoting effective learning practices and progression through availing scholarships, capacity building, encouraging involvement in sports and cultural programmes, career guidance and placements, and engagement of the alumni.

During the Assessment Period 2018-2023:

- The college encourages the students through Saint Chavara Scholarship that includes fee concession for deserving students of the lesser privileged backgrounds and scholarships for academically proficient students. The students are given merit-based scholarships on their academic achievements in school, UG and PG. These scholarships benefit more than 52.20% of the students of the college.
- 209 students have cleared various competitive exams such as NET/SET, CAT etc.
- Soft Skills, Language and Communication skills, Computing/ ICT Skills and Life Skills of the students are enhanced through regular programmes and initiatives for capacity building and skill enhancement. A total of 133 programmes highlight the efforts of the college to promote the students towards personal and professional growth.
- The college also paves a crystal clear road for the students towards career by providing career counselling and placement drives. 54 career counselling programmes emphasises the enthusiasm of the

college for the development of the students' future endeavours..

- Sports and cultural development are both an integral part of the overall growth of students. 183 number of sports and cultural programs, in which students of the institution participated during the assessment period 2018-2023.
- 24 awards of national/international significance of academic, athletic and professional excellence adds to the merit of the college.
- The institution is Alumni Association and the departmental alumni chapters coordinate their efforts to foster the overall advancement of the institution by providing financial resources for programmes, sponsorships, and infrastructure enhancements.

Governance, Leadership and Management

The Kristu Jyoti Group of Educational Institutions, run by the Carmelites of Mary Immaculate (CMI) congregation of the St. Joseph's Province, Thiruvananthapuram, is responsible for governing the college's administration. The college has a well-defined mission and vision that motivates the proper governance of the management.

To ensure a decentralised and horizontal mode of governance, the Board of Management serves as the supreme body for policy-making and adopts a democratic and collaborative approach, engaging with all significant stakeholders through its Student Body, Staff Association, PTA, Alumni Association, and Advisory Committee.

The Principal collaborates with the Management, College Council, and IQAC and exerts every effort to guarantee excellence in all administrative and curricular areas. Effective decision-making for the college and student activities are ensured through regular staff and college council meetings. The e-governance practice improves productive governance through transparency, stakeholder involvement, and accountability.

Internal audits, Academic and Administrative Audits are conducted to guarantee the smooth functioning of the various bodies of the college and to enhance the efficacy of the institution by assessing the strengths, weaknesses, opportunities and challenges.

For both teaching and non-teaching employees, the institution utilises a multi-tiered performance review system. Professional development programmes are provided regularly for teaching and non-teaching personnel with the goal of enhancing staff proficiency.

A well-functioning IQAC is at the forefront of coordinating all college efforts to direct it towards NAAC accreditation. The main goal of IQAC at the college is to raise the effectiveness and competency of functioning of the college. It works hard to unite all the stakeholders to ensure that members of various committees, cells, and clubs adhere to the proper processes, policies, rules, and regulations set out by it.

Institutional Values and Best Practices

The college acts in accordance to its motto 'Lighted for Life' and the whole sphere of activity is centred around ideals emphasized in its vision, mission, and objectives.

Gender equity is a firmly rooted value in the college, demonstrated through a higher ratio of women faculties and students. Gender equity ideals are promoted through 24 activities of Departments/Clubs/Cells and 18 courses as part of curriculum.

Observance of important days enable students to acknowledge the social, cultural, technological, and ideological diversities. This is highlighted by the 114-day observances of both national and international significance.

The college promotes distinctive campus atmosphere by encouraging eco-friendly initiatives. Installation of a solar plant of 120.5 KW encourages an energy alternative method in the campus. Initiatives like water conservation practices and landscaping are highlights of the college.

The college focuses on proper management of solid waste, food waste, chemical waste, and sewage waste. The college has signed a contract with MSH-E Waste Collection, Erattupetta to collect and dispose solid waste and E-waste.

An inclusive environment in the college makes differently abled students to have a 'welcome-feel.' Facilities such as disabled-friendly washrooms, ramp with rail at the entrance, lift and wheelchair, provision of scribes and required relaxation during examinations are provided.

The two best practices of the institution are:

- Kristujyotian Medicaid Project is designed to provide financial support to the needy dialysis patients. The support is given from a fund (named *Harsham*) jointly raised by management, staff, and students. So far, 45 patients have benefitted through this project.
- Kristujyotian Innovative Skill Development and Entrepreneurial Initiatives aims to nurture entrepreneurial skills among students. Encouragement to innovations and start-ups is part of this programme. One sparkling outcome of 'ideas to products' programme is the launch of electric vehicle named ATOM EV 2022, entirely designed and executed by students.

Distinctiveness of the college is displayed by various activities designed for wholesome personality development of an individual, including academic empowerment. This results in moulding academically sparkling, socially committed, and internally strong individuals who become asset to society and nation.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY
Address	KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY KURISUMMOOD P.O,CHE THIPUZHA,CHANGANACHERRY,KOTTAYAM, KERALA 686104
City	CHANGANACHERRY
State	Kerala
Pin	686104
Website	www.kjcmt.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rev.Fr.Joshy Cheeramkuzhy CMI	0481-2720696	9496101681	-	kjcmt@kjcmt.ac.in
IQAC / CIQA coordinator	ANU ANTONY	-	9495309502	-	iqac@kjcmt.ac.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes minority certificate.pdf
If Yes, Specify minority status	
Religious	Christian
Linguistic	
Any Other	

Establishment Details				
State	University name	Document		
Kerala	Mahatma Gandhi University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	02-06-2022	12	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY KURISUMMOOD P.O,CHET HIPUZHA,CHANGANACHE RRY,KOTTAYAM,KERALA 686104	Urban	5	10081.52

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Plus Two	English	140	122
UG	BCom,Commerce	36	Plus Two	English	140	117
UG	BBA,Management	36	Plus Two	English	70	64
UG	BCA,Computer Application	36	Plus Two	English	110	110
UG	BSc,Psychology	36	Plus Two	English	100	84
UG	BSc,Geology	36	Plus Two	English	40	13
UG	BA,English	36	Plus Two	English	60	0
PG	MCom,Commerce	24	Degree	English	46	16
PG	MA,Management	24	Degree	English	20	18
PG	MCA,Computer Application	24	Degree	English	60	60
PG	MSc,Psychology	24	Degree	English	24	17

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				11				70			
Recruited	0	0	0	0	8	3	0	11	17	53	0	70
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						0
Recruited	0		0		0	0
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						24
Recruited	12		12		0	24
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	8	3	0	0	0	0	11
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	15	53	0	68
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	770	8	0	0	778
	Female	718	12	0	0	730
	Others	0	0	0	0	0
PG	Male	87	0	0	0	87
	Female	132	0	0	0	132
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	2	1	5	2
	Female	3	0	3	2
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	30	36	26	25
	Female	24	39	55	35
	Others	0	0	0	0
General	Male	289	251	243	207
	Female	248	248	289	277
	Others	0	0	0	0
Others	Male	14	25	19	6
	Female	11	11	11	8
	Others	0	0	0	0
Total		621	611	651	562

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The interdisciplinary approach to learning is promoted by the college so as to expand the students' horizons of knowledge. This is primarily achieved by: (i) Open Courses: Open Courses are offered in the 5th semester of UG programmes by the Teaching departments, namely English, Commerce, Business Administration, Psychology, and Computer Application. 5th Semester students of any programme of study can opt for any Open Course offered by these departments. This ensures an interdisciplinary mode of study. (ii) Add-on Courses: Members of the faculty offer Add-on courses, several of which are of an interdisciplinary nature. Add-on Course in Soft skills and Communicative English, Professional Etiquettes and Soft Skills, and Conversational English for Career were conducted by the English Department for students of other departments. (iii) Soft skill Programmes: Several soft skill programmes to enhance capacity building of the students in domains of computing, language proficiency, personality development, and health awareness, including yoga, are of an interdisciplinary nature. KJCMT is well prepared to offer interdisciplinary programmes as and when more academic flexibility is obtained by the implementation of NEP.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Academic Bank of Credits is an integral part of National Education Policy. The College is affiliated with Mahatma Gandhi University, Kottayam, Kerala, and follows curriculum stipulated by the University. Therefore, college does not have academic flexibility. The college is prepared to follow ABC and register students in the National Academic Depository as and when University/Government decides to implement NEP.</p>
<p>3. Skill development:</p>	<p>KJCMT promotes skill development sessions and programmes as a capacity building measure. Training in various disciplines of skill development includes soft skills, life skills, ICT skills, language skills, competitive training, and entrepreneurship. These programmes have been made mandatory by the management and conducted by all the departments with the vision that the entire student community should be benefited. All teaching departments have conducted these programmes. In the future, the college looks forward to implementing additional skill development programmes.</p>

<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Integration of Indian knowledge systems, including Indian language and culture, is given importance in curricular and extracurricular domains. The study of Hindi or Malayalam is offered as an optional Common Course in all UG programmes. Events promoting these languages are arranged annually. 'Hindi Divas' and National Hindi Day are observed in the college. Seminars, intercollegiate and interdepartmental competitions are held to promote Hindi among students. All deliberations in these programmes are in Hindi only. Add-on Courses such as Communication in Hindi and Functional Hindi are offered to encourage using Hindi as a medium of communication. 'Vayanadinam' (Reading Day) and 'Basheer Day' are observed to comprehend the rich heritage of Malayalam literature. Seminars and competitions are conducted in connection with these. In competitions held as part of the College Arts Festival, essay writing, elocution, poetry writing, and story writing are held in Hindi and Malayalam. Yoga is promoted among students as a true facet of Indian culture. Demonstration classes and regular yoga practices are followed in the campus. Ethnic Day is celebrated, during which programmes related to the cultural heritage and traditional art forms of different states of India are presented.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Outcome-Based Education (OBE) is assessed at three levels namely, Course Outcome (CO), Programme Specific Outcome (PSO) and Programme Outcome (PO). OBE emphasises a student-centric teaching-learning process in which course curriculum is structured to bring out the most tangible outcome. These outcomes are mapped to show whether all the courses attain the desired goals, aims, and objectives. This mapping has been done for all students in UG and PG programmes (2020 admission), and the assessment has been published on the college website. This practise will be followed for all forthcoming batches of all UG and PG programmes. The College has implemented OBE within its limited academic flexibility as a preparatory measure to implement NEP.</p>
<p>6. Distance education/online education:</p>	<p>Distance education/online education became routine modes of learning during the pandemic. Several digital platforms exist, namely Google Classroom, Zoom, Google Meet, and Webex. All academic transactions, including class, test papers,</p>

assignments, and seminar submissions, were efficiently done through these platforms. Further, several webinars, invited lectures, and competitions were also held in those days. Digital platforms are being used to share notes, study materials, and PowerPoints with students. Faculty Development Programmes, webinars, and invited talks are being conducted using these platforms. The college encourages students to take up online certificate courses offered by SWAYAM-NPTEL and MOOCs. The college is geared up to offer ODL (Open Distance Learning) programmes as and when NEP is implemented.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, an Electoral Literacy Club (ELC) has been established in the College.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>ELC established to sensitise students on electoral literacy consists of a faculty coordinator and a student coordinator under the stewardship of the Principal of the college. The objectives of ELC are: (a) To train voters to be part of democratic process. (b) To make aware of electoral process. (c) To endorse voter literacy among students and eligible persons outside campus.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The club conducts awareness programmes to encourage students to get enrolled in voters list particularly through digital mode using Voter Helpline app of Election Commission of India. Demonstration of Electronic Voting Machine (EVM) was demonstrated to students as part off this programme. Other innovative programs include commemoration of Independence Day, Constitutional Day and Ambedker Jayanthi to spread awareness among the students and faculty members to uphold constitutional principles.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Members of electoral club, with the support of National Service Scheme (NSS) volunteers provided physical assistance to aged and physically disabled voters of Vazhappally Grama Panchayat to reach polling booth and return to their residence in Lok Sabha election 2019. This was well appreciated by</p>

	Government authorities.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Assistance to voter's registration to students who completed 18 years will continue in forthcoming academic years.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1727	1716	1653	1547	1490

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 138

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
81	77	74	68	65

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
469.55	299.78	277.08	257.22	284.32

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

KJCMT has evolved an effective teaching-learning strategy by integrating the curriculum framed by Mahatma Gandhi University with the vision and mission of the college. The mechanisms mentioned hereunder are implemented to achieve the objectives of the college.

Curriculum Delivery Planning

- **University Academic Calendar**

The University issues an academic calendar for each academic year, which stipulates, the plan of action for that academic year.

- **College Academic Calendar**

The college prepares an academic calendar that specifies the academic activities for each academic year.

- **Department Academic Calendar / Lesson Plan**

Each department sets forth a calendar that details the plan of events and activities for the current academic year.

- **Handbook**

The college issues a handbook that provides an understanding of the vision, mission and rules of the college.

- **Syllabus of Various Programmes, PO, PSO and CO**

The college adheres to the syllabus prescribed by the University. The college follows an outcome based education for various programmes and courses.

- **Internal and Model Examinations**

The college schedules internal examinations and model examinations in each semester.

- **Add-on/Certificate Courses**

Each department conducts Add-on/Certificate courses intended for skill development.

Classroom Management

- The college conducts a screening test for the first-year students to identify advanced and slow learners.
- Special remedial classes are arranged for advanced learners and slow learners.
- Peer teaching sessions are done by advanced learners to support slow learners.
- Personal motivation is given to advanced learners.

Curriculum Delivery process

- Orientation programmes for first-year students at the commencement of the academic year.
- Curriculum transactions through offline and online modes (as and when required).
- Classical Lecture system is basically followed along with innovative methods.
- Internships and educational tours are conducted as per syllabus of certain programmes
- Projects are a component of curriculum for all programmes
- Members of the faculty use ICT platforms, namely, Google Meet, WebEx, Zoom and Google Classroom.
- Remedial courses, academic support programme, mentor support programme and counselling facility are provided.
- Students are encouraged to enroll in NPTEL and Coursera Campus Programmes to broaden their knowledge base.
- Effective implementation of add-on courses, value-added courses and internships.
- Feedback on the curriculum collected from stakeholders is communicated to the Academic Council and Governing Body for necessary follow-up. It is also made available on the college website.

Ensuring Continuous Internal Evaluation (CIE):

- Continuous internal evaluation as part of formative assessment.
- Conduct of two internal and model examinations in each semester.
- Time-bound completion of seminars, assignments, projects, internships and industrial visits.
- Regular academic audits by IQAC.
- Outcome Based Education linked to POs, PSOs and COs and batch-wise outcome attainment analysis.
- Mentoring and remedial class systems
- Class-wise PTA meetings.

Activities of various Cells, Clubs and Departments, extension activities and outreach programmes to ensure skill development and integrated personal progression.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 140

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
---	-------------------------------

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 58.34

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1645	1224	631	553	692

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

In order to contribute to the holistic development of a student, the institution has implemented an effective curriculum enrichment strategy that integrates values and ethics that are of utmost importance in their lives. The institution aims to contribute ethical and morally humane individuals to the world. The curriculum of the institution incorporates various cross-cutting issues such as Professional Ethics, Gender, Human Values, Environment and sustainability.

Mode of Integration:

The syllabus of both UG and PG programmes includes topics related to Gender, Human Values, Professional Ethics, Environment and Sustainability which help the students think critically and act productively as responsible citizens.

Cross-cutting issue addressed	No. of UG Courses addressing the issues	No. of PG Courses addressing the issues
Gender	15	2
Human Values	27	8
Environment and Sustainability	14	2
Professional Ethics	13	11

Professional Ethics: The institution pays greater regard for the professional development of a student. Students are given courses on professional etiquette, which will mould them into responsible professionals. The institution promotes various workshops and training programmes under the auspices of various departments to cater to the professional growth of the students as well as the faculty. The college also encourages the students' participation in internships, projects and other training programmes to facilitate their professional development. Various seminars, webinars and workshops on entrepreneurship skills, Intellectual Property Rights (IPR) and ICT are organised every year at the college.

Gender: The curriculum addresses gender sensitization programmes and courses for the students to make them aware of the gender injustices that are happening around them. Invited talks and gender equity programmes like self-defence classes are organised for the students every year. The Women's Cell

of the college plays an important role in organising various gender awareness sessions.

Human Values: The institution is at the forefront of instilling among students a sense of social responsibility. The syllabus prescribed to the college places emphasis on the moral upliftment of the students. The institution generously aids in imparting among students a sense of empathy and concern for fellow beings. Charity visits are organised by the college every year. In addition to it, hair donation campaigns for cancer patients, suicide prevention sessions and blood donation campaigns are promoted by the institution.

Environment and Sustainability: The institution gives due attention to issues pertaining to the environment and sustainability. The college aims to create a better tomorrow for all by encouraging students to promote sustainable development goals. The curriculum addresses environmental concerns and helps create awareness about environmental degradation. A variety of programmes like seminars, campus cleaning, planting of saplings, and Add-on Courses on environmental studies are implemented to raise awareness about environmental and sustainability issues.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 53.04

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 916

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 82.08

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
621	611	651	562	532

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
810	776	754	709	578

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 61.12

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
84	112	119	78	77

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
174	169	168	141	117

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 21.32

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The institution supports extremely captivating and engaging teaching-learning approaches since it is committed for improving the students' educational experiences. We follow a blended teaching-learning strategy with a combination of offline and online learning in which one compliments the other. We use ICT to support, enhance and optimize the delivery of information.

EXPERIENTIAL LEARNING

Experiential Learning enables the students to connect theories and knowledge learned in the classroom to real-world situations.

- **Industrial visits** bridge the gap between classroom theoretical learning and practical training in a real-life environment.
- **School Visit** helps students gain real-world experience that cannot be taught in a classroom, opening their minds to different cultures
- **Charity Visit** helps students to have selfless acts performed for the benefit of others
- **NPTEL** courses bring out the self-learning initiative of the students and motivate them to explore new areas of interest.
- **MOOC** courses on Organic Farming and Manure Making kindle the interests of the students in agriculture and sustainable modes of living.

Some other Experiential Learning Methods include:

- Study tours and Field trips
- Coursera Campus
- Add - on courses
- Aesthetic Learning
- Community Development
- Department Library
- Collaborations
- Flipped Classroom
- Job Training Session
- Outdoor Learning
- Practical
- Field Work
- Laboratory facilities

Science Lab

Computer Lab

- Internships, training and workshops
- Project
- Mini Project
- Main Project
- Interaction with Alumni
- Expert talk

- State and National Level events
- Assignment
- Seminar
- Viva *examination*
- Public Speaking
- Out Bound Training

PARTICIPATIVE LEARNING

Participatory methods promote immense expanse of activities:

- **Peer teaching** encourages advanced learners to extend academic help to medium and slow learners.
- **Discussions, debates, lectures, seminars and conferences** are organised to spawn critical thinking.
- **Newsletters and magazines** nurture literary and creative skills.
- **KJCMT Radio** inculcates proficiency in multimedia skills, recording and editing for audio production.
- **Role Plays** help students gain knowledge and skills from a variety of learning situations.
- **Intra and Inter collegiate programs**
- **Hands on Workshop**
- **Exhibition**
- **Association Activities**
- **Elocution Competition**
- **Extension Activities**
- **Music Competition**
- **Newspaper Reading**
- **Day Observances**

PROBLEM-SOLVING METHODOLOGIES

Problem-solving methods boost reflective thinking.

- **Student projects** provide opportunities for the students to explore new arenas of knowledge.
- **Quiz programmes** cater to the inquisitive minds of the students.
- **Mind mapping sessions** encourage the students to develop novel ideas
- **Concept chart** are the *visual representations of information using charts, graphic organizers, tables, flowcharts, Venn Diagrams, timelines*

Some Other Problem Solving Methodologies include:

- **Concept Mapping**
- **Case Studies**
- **Paper Presentation**
- **Poster Presentation**
- **Hackathon**
- **Sudoku**
- **Rubik's Cube Solving**

- **Outdoor games**
- **Business Idea Competition**
- **Remedial Coaching help**
- **Interview skill**
- **Group Discussion**
- **Skill Development**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

<p>2.4.1</p> <p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>Response: 100</p>														
<p>2.4.1.1 Number of sanctioned posts year wise during the last five years</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>81</td> <td>77</td> <td>74</td> <td>68</td> <td>65</td> </tr> </tbody> </table>					2022-23	2021-22	2020-21	2019-20	2018-19	81	77	74	68	65
2022-23	2021-22	2020-21	2019-20	2018-19										
81	77	74	68	65										
File Description	Document													
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document													
Provide Links for any other relevant document to support the claim (if any)	View Document													

<p>2.4.2</p> <p><i>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</i></p> <p>Response: 34.52</p>				
<p>2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</p>				

2022-23	2021-22	2020-21	2019-20	2018-19
36	24	25	21	20

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college has framed significant reforms in the Continuous Internal Evaluation System (CIE) at the institution level which not only assesses the academic performance of students by frequent and consistent analytical processes but also records, publishes and stores the assessment data.

Mechanism for Internal Examination Committee (IEC)

- Internal Examination Committee (IEC) conducts centralized internal examinations.
- An Internal Exam Convener has been appointed by the Principal
- The College institutes an **Examination Cell** and an **Invigilation Squad**
- Circulates an **Invigilation duty list** for teachers
- Publishes Students' **seating arrangement** list well in advance.

Procedure for Internal and Model Examination

- The **frequency of the examination:** Twice in a semester
- Faculty members submit the **question papers** in the prescribed format based on the question bank.
- **Invigilation Duties** are assigned to the faculties and is distributed as a circular.

- The examination has a randomly set seating arrangement.
- **CCTVs** are installed to ensure fair conduct of exams.
- Evaluated answer scripts are distributed to the students in a time bound manner.

CIE Assessment and Grievance Redressal

- CIE assessment that are recorded in the **A and B Forms** are **signed and verified by students, class tutors, the HoD and the Principal**.
- Two distinct redressal application forms—are used by the departments to record grievances.
 - for grievances
 - for requests
- All **CIE related Grievances are redressed** with the help of specific **redressal applications**.
- Retest is declared for eligible students when applied in prescribed application format.
- Malpractices will be handled strictly.

Result Analysis and Reviews

- **Staff Review meetings** are conducted periodically.
- **Result analysis** is done at the departmental level.
- Regular **PTA meetings** are conducted.
- The parents or guardians are provided with **progress reports**, which they return with their signatures.

Assignments and Seminars

- Students are encouraged to make genuine and original **Assignments, Seminars and Projects**.
- Fifty percentage of the overall internal assessment are assigned to seminars, attendance and assignments.
- The students are asked to do the presentations using PowerPoint.
- Seminar assessment comprises classroom management, subject knowledge, language delivery and the quality of the content.
- The frequency of the assignments can typically be once or twice a semester.

Three-tier Hierarchical Procedures

			Committee Members and their duties
Mode of Grievance Redressal	Tier 1	Department	Head of the Department, Internal Exam Coordinator, and Class Tutor, addresses the grievances.
	Tier 2	College	The Principal, Internal Examination Coordinators, and the concerned HoD,

		investigates the unresolved departmental-level grievances.
	Tier 3	University
		Flawless Verification of internal and external examination scores and rectification of grievances

Dispute about University Exam Results

- Issues regarding withholding or delay of results, payment of fees or fines, questions that are not on the syllabus, the need for scribes, etc. are dealt with urgently by the cell and the Principal.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Focused on Outcome-based education, the institution is specific in the preparation and timely amendment of Programme and Course Outcomes. As an impeccable teaching and learning process is reliant on the comprehension, application and analysis of Programme and course outcomes, the comprehension of the teachers and students on the same is ensured through a well-knit mechanism.

Statement of Outcomes:

- Programme Outcomes(POs) for UG and PG courses are prepared at the institutional level by the OBE Advisory Committee headed by the IQAC Coordinator.
- Programme Specific Outcomes(PSOs) are prepared by the Department OBE Committee(DOC)
- Course Outcomes(COs) are prepared by the DOC in consultation with the Course-in-charge.

Communication to Teachers and Students:

The display of outcomes help teachers and students internalize the purpose and process of teaching-learning. The display modes are:

Website

Department Notice Board

Awareness programmes conducted for students on OBE.

Mechanism to Operationalize OBE

- OBE Training Sessions for teachers and Departmental Induction Programme for students
- DOC prepares Course data sheet with CO-PO, CO-PSO mapping matrices

Mapping of COs to POs and PSOs:

- Each course in charge maps the correlations of COs to POs and PSOs with suitable levels in the matrix as shown below:

LEVEL	CORRELATION
-	NIL
1	Low
2	Moderate
3	High

Outcome Attainment Evaluation:

- Program and Program Specific Outcomes attainment evaluation is done based on the logical mapping and attainment of cognitive levels of course outcomes with POs and PSOs.
- Outcome attainment evaluation is a single-tiered mechanism, Direct Evaluation with 100 weightages, that analyzes the accomplishment and devises remedial techniques.

Direct Attainment

Department OBE Committee (DOC) constituted in each department **monitors the process:**

- The direct attainment of POs is calculated as the average sum product of the CO-PO correlation
- Direct attainment calculated from the internal assessment with 30% weightage and ESE with 70% weightage

Evaluation of Course Outcome Attainment:

- As the question-wise CO marks distribution is unavailable in the end semester examinations, each CO attainment of a course is calculated based on internal examination scores.
- Each question in an internal examination is mapped to the corresponding CO.

Attainment Analysis

- The target attainment level of POs is set at 3.
- The levels of attainment of POs/PSOs/COs are defined for assessment as follows:

LEVEL	OUTCOME ATTAINMENT % (INTERNAL)	OUTCOME ATTAINMENT % (EXTERNAL)

0	Not Attainment	Not Attainment
1	60% - 70%	50% - 60%
2	70% - 80%	60% - 70%
3	>=80%	>=70%

- Analyzing the target level and the attainment level, Gap analysis is done to plan corrective measures.

Corrective Measures:

- Offered Add-on courses and remedial classes to supplement the regular courses

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The Course outcomes, Programme outcomes, and Program-Specific outcomes have all been created by the college. The university has created an Programme outcome for few Post Graduate Programmes with outcome-based syllabus, but for other programmes, it is up to the departments and academic committees to determine the outcomes after multilevel talks. Based on conversations at many levels, the OBE system was started in 2022.

Additionally, estimating the scope of the learning activity is included in the course plan. Through tests, learning activities, and tasks, each PSO and CO are completed using a planning lattice technique. The matrix is created by calculating how much a CO contributes to a PSO. The assignments and evaluations' questions are written in accordance with the course's objectives, and the achievement is evaluated using the relevant response materials. Every CO's success is assessed based on their performance in the exercises and tests that are given to them. The overall course outcome is calculated using the normal rate of task and evaluation achievement. The evaluation of CO fulfilment is strengthened by registering every CO achievement.

The two assessments—Continuous Internal Evaluation (CIE) and End Semester Evaluation (ESE)—are used to measure the outcomes attained. The results of the students' performance in their assignments, vivas, seminars, and internal tests serve as the basis for the ongoing evaluation method known as internal assessment. End-of-Semester evaluations are summative assessments in which grades are given following university review.

ATTAINMENT LEVELS

LEVEL	OUTCOME ATTAINMENT %	OUTCOME ATTAINMENT %
	(INTERNAL)	(EXTERNAL)
0	Not Attainment	Not Attainment
1	60% - 70%	50% - 60%
2	70% - 80%	60% - 70%
3	>=80%	>=70%

The IQAC is considering a more robust scale of measurement of attainment of CO, PSO and PO. Mapping of each CO is planned to be done separately by tying the same with a specific activity

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 90.47

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
504	521	491	513	488

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
639	586	531	527	499

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.87</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 2.5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
2.5	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution stands distinctive through outstanding innovations and has created an environment for knowledge transfer by providing outlets for students to showcase their skills and ideas. The organization fosters initiatives that endorse its vision and mission. IEDC enhances students' first-hand experience and promotes self-reliance, experimentation, inventions, and entrepreneurial abilities by providing infrastructure, mentorship spaces, and learning environments. Its objective is to coordinate innovative practices across departments and educate students about entrepreneurship.

IEDC: Regular programmes to foster entrepreneurial spirit among students and provide them with the necessary skills and resources to start their own business.

- **Production of LED bulbs:** The students gained hands-on experience with the LED bulb production process. Proceeds from selling LED bulbs was used in the fabrication of ATOM

electric vehicle by IEDC.

- **The Young Innovators' Programme** provides a platform for many of the students to submit their innovative projects.
- **MoU's and collaborations with industries, educational institutions, and other organizations** expose students to successful innovators namely ICT Academy, Smartinern, and Oracle Academy.
- **Internships:** The Institution has signed MoU's with various professional bodies and industries to allow students to do internships and training programme.
- **SWAYAM NPTEL:** The college is a local chapter for this with more than 150 registrations.
- **Coursera** for Campus Basic Plan offers free unlimited access to all guided projects that are included in the plan.
- **IIT-Bombay Spoken Tutorial**, provides high-quality educational content to students to gain knowledge and obtain certificate in cutting-edge technology.
- **Academic Fests:** An active system for identifying and promoting talent.
- **KBAIC** - Block chain foundation training program provides free access to certified block chain associate course worth 5000 INR.
- **DWMS:** The institution updated in the Digital Workforce Management System platform of the Kerala Knowledge Economy Mission.

Research and IPR Cell.

- The college has a well-documented research promotion policy to encourage members of faculty to pursue research and publish papers. Research Hub and Research Club play a key role in the process. The college hosted informative sessions on internships and workshops in collaboration with national and international organizations.
- **Publication of books, proceedings of national and international conferences with ISBN.**
- **Additional capacity development:** The clubs and forums identify students with innovative skills and assist them to foster these.
- **Sports Club** focuses on the physical, moral and mental development of students.
- **Arts Club** allows students to showcase their talents.
- **Film Club** aims to screen movies and arrange interactive sessions with people associated with film industry.
- **The Quiz Club** organizes quiz programmes that help students to develop reasoning and aptitude skills.
- **Women's Cell** plays a pivotal role in addressing different aspects of gender issues and upbringing of women.
- **Exhibitions** are organized by the various departments and cells of the college. Poster exhibitions and display of science experiments provide students with hands-on experience.
- **Geology Museum** is maintained by the Department of Geology and includes an impressive array of rocks, minerals, semiprecious stones and fossils.
- **YouTube channels** run by students showcase their accomplishments.
- **Collaborative learning platforms** and **virtual classrooms** were helpful during Covid-19.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 52

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	13	4	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.66

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
53	24	3	11	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.25

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	12	8	1	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The College discharges its role in human resource development and individual capacity building by instilling desirable value systems in students. Assimilating the **UNAI Principles** and **Sustainable Development Goals**, extension activities were organized with the goal of sensitizing students on social issues, which has contributed to holistic development of students.

Key extension activities conducted over the last five years given hereunder:

<p>SDG 2: Zero Hunger and Sustainable Agriculture</p>	<ul style="list-style-type: none"> • <i>Padheyam</i> 2021 • <i>Padheyam</i> 2023 • Distribution of food packets
<p>UNAI Principle: Addressing poverty</p>	
<p>Impact: Over 500 food packets distributed in orphanages and old age homes.</p>	
<p>SDG 3: Good Health and Wellbeing</p>	<ul style="list-style-type: none"> • Blood donation • World Mental Health Day-awareness session and exhibition • Mental Health Awareness Day-awareness video via online platforms • <i>Yodhavu</i>- awareness programme on narcotics • Preschool nutrition education class • Everyone deserves a tomorrow
<p>Impact: Over 100 units of blood were collected. Awareness session and exhibition were conducted. Viva medical camp was also organized.</p>	
<p>SDG 4: Quality Education</p>	<ul style="list-style-type: none"> • Arduino workshop • Children's Day visit • Exhibition at S.B. College Changanacherry. • Reach to teach
<p>UNAI Principle: Education for all</p>	
<p>Impact: Workshops and exhibitions conducted. Visit to schools organised.</p>	
<p>SDG 5: Gender equality and women empowerment</p>	<ul style="list-style-type: none"> • Hair donation
<p>Impact: Students participated in hair donation camp and contributed to the noble cause.</p>	
<p>SDG 6: Clean water and sanitation</p>	<ul style="list-style-type: none"> • Global Hand Washing Day • International Day of Action for Rivers • World Rivers Day • <i>Puzhanadatham</i>
<p>Impact: NSS volunteers cleaned Chethipuzha Kadavu. Quiz, poster displays and awareness class were conducted.</p>	
<p>SDG 10: Reduced inequalities</p>	<p>Charity visit to</p> <ul style="list-style-type: none"> • St. Joseph's Orphanage • Sneha Bhavan • Navajyothi School

	<ul style="list-style-type: none"> • Mercy Home • Snehalayam Charitable Trust • Mother Theresa Caring Home • Snehatheeram • Mother Theresa Sanjeevini • Navajeevan Trust • Little Servants of the Divine Providence • Jeevan Jyothi Ashram • Abhaya Bhavan • Bethany Ashram • Prathyasa Bhavan • International Day for Older Persons
Impact: Various charity visits and charity drives were organized by different departments and contributions were given.	
SDG 15: Life on Land	<ul style="list-style-type: none"> • Cleaning programme and planting of saplings • World Environment Day -Distribution of seedlings • <i>Prakriti</i> 2021 • World Soil Day
UNAI Principle: Sustainability	
Impact: Premises of Changanacherry railway station was cleaned and saplings planted. Distribution of vegetable seeds to college staff as part of Environment Day.	
SDG 16: Peace, justice and strong institutions	<ul style="list-style-type: none"> • Public opinion poll
Impact: Public provided thoughtful responses and the session was an eye - opener.	
File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Community-oriented education and extension activities are crucial educational ideologies for societal advancement and hence the college has incorporated extension activities as complimentary to academics. These are carried out via channels namely National Service Scheme (NSS), Clubs, Cells, and Associations. Extension activities include skill development, social outreach, environmental extension,

gender awareness, and academic outreach programs intended to ensure students' involvement in social causes.

The institution has received several letters of appreciation in recognition of its extension activities. These letters stand as solid proof of the institution's contribution to societal development.

TITLE OF THE AWARD/ RECOGNITION	DETAILS	NAME OF THE AGENCY	PERIOD
Consolation Prize	Vimukthi Short Film Competition (Anti-Drug Awareness Campaign of Vimukthi Mission)	Government of Kerala	2018-2019
Best College in India Award	Excellent implementation of UN Initiatives International Decade for Rapprochement of Cultures & International Decade for People of African Descent	International Union for Conservation of Nature (IUCN)	
Certificate of Appreciation	Everyone deserves a tomorrow	Muslim Higher Secondary School, Kangazha, Kottayam	2021 -2022
Best Performance	Kerala State Youth Welfare Board	Government of Kerala	
Certificate of Appreciation	World Nature Conservation Day	Changanassery Railway Station	

Hair Donation	SARGA KSHETRA Cultural and Charitable Center, Changanassery	
World Mental Health Day	St. Joseph's Higher Secondary School for Girls, Changanacherry NSS Girl's High School, Karukachal NSS Boy's High School, Karukachal St. Berchman's HSS, Changanassery Adithya Vilasam School, Thazhava, Karunagapally MGM High School, Pampady Mar Stephen Vocational Higher Secondary School, Valakom	2022-2023
Drug Abuse	PSNM Government Higher Secondary School, Peroorkkada, Thiruvananthapuram	
Personal Hygiene and Environmental Sanitation	Manganam Lower Primary School, Manganam, Kottayam	
Balance Diet and Nutrition	Government H.S.L.P. School, Kudamaloor, Kottayam	
Note taking Method	Placid Vidya Vihar Senior Secondary School, Chanaganassery	
Junior Senior 2022	Junior Senior 2022	Radio Media Village 90.8, Changanassery
Certificate of Premium Membership	Premium member of ICT Academy of Kerala	ICT Academy of Kerala

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums

including NSS/NCC with involvement of community during the last five years.

Response: 51

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	10	6	3	2

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 59

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

PHYSICAL FACILITIES

At the beginning of each academic year need-assessment for replacement / up-gradation / addition of the existing infrastructure is carried out based on the suggestions from IQAC, Heads of the departments and system administrators after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and student grievances.

CLASSROOM FACILITIES

The college has adequate infrastructure facilities to support the teaching-learning needs of 7 UG Programmes and 4 PG Programmes. The academic facilities include the following structures.

- 40 ICT Enabled Classrooms with Wi-Fi/LAN facilities
- 4 Multipurpose Seminar Halls
- 3 Smart Class rooms

LABORATORIES FACILITIES

- 7 Well equipped laboratories to meet the requirements of various programmes (3 Computer labs, 2 Psychology labs, 1 Chemistry lab, 1 Geology lab) .
- Innovation and Entrepreneurship Development Cell (IEDC) in the campus help the students to develop new ideas and helps to motivate the entrepreneurship.
- **Geology Museum** is an amazing provision which contains the collection of rocks, minerals, ores, industrial minerals, semi- precious stones and fossils.

ICT FACILITIES

The ICT facilities of college include:

- All of the classrooms are ICT-enabled
- 3 smart classrooms
- 3 Computer labs

- Firewall Security
- Libsoft Library software
- Wi-Fi enabled campus with 100 Mbs speed
- 194 computers
- 45 LCD Projectors
- 8 Printers/Scanners/Copiers
- E-resources center in the college library
- Remote access through Digital Repository
- Punching Machine

ACADEMIC SOFTWARE

- ILMS enabled College Central Library with fully Automated features.
- tcs Total Campus Solution- a complete ERP Solution for College.
- Paid Zoom platform for e-learning purpose (During COVID period)

INTERFACE/SECURITY SERVICES

- CCTV Surveillance facility in the classrooms, Examination halls, seminar halls, laboratories and campus.
- Canara Bank Branch ,CSB fees Counter and ATM

DISABLED-FRIENDLY CAMPUS FACILITIES

- Lift
- Ramp
- Wheel Chair
- Disabled Friendly Washroom
- Tactile Path

CULTURAL FACILITIES

- K J Auditorium
- 2 Indoor Stadiums
- 3 Seminar Halls
- Conference Hall
- Portico
- Capability Enhancement Centre

SPORTS FACILITIES

Kristu Jyoti Group has several facilities to enhance physical activities and most of them are shared among the institutions under the trust.

- Open Gymnasium
- Yoga Centre
- Sports Room
- Basketball Court

- Badminton Court
- Football court
- Cricket Stadium
- 2 Multipurpose indoor stadiums

OTHER FACILITIES

- Counselling Room
- Board Room
- Reception
- Valuation Camp
- Women's Hostel
- Waiting Launch
- Sick Room
- Cafeteria and snacks bar
- Canara Bank Branch
- ATM
- Fees Collection Center
- Exam Cell
- Eco friendly Campus
- Waste Disposal Plant
- Solar Panel
- Fire & Safety
- Buggy Car
- Neat and Hygienic Wash Areas
- Water Filter/ Cooler
- Rain Water Harvesting
- Vending Machine
- Sanitary Napkin Incinerator
- College Bus
- Parking Ground
- Generator

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 31.18

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
148.45	81.89	170.15	72.99	21.67

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Name of ILMS software: **LIBSOFT**

Nature of Automation: Library is fully automated

Version: **4.2 server version**

Year of automation: **2004 onwards.**

Webopac : Library.libsoft.org

Library had a book collection of **12872** books in total. International as well as national journals and magazines of various disciplines which entails Computer science , Mathematics ,Science ,Psychology, Geology, Literature ,Commerce and Management . Our Library has several important reference books and encyclopaedias

Library is fully automated from 2022 onwards. For the proper organisation of library material, library has purchased software 'LIBSOFT' that is windows/web based software and it runs in any windows environment and hence it has excellent graphical user interface.

The software is upgraded time to time according to the regular maintenance contract.

Various types of report can be generated with the use of above-mentioned software which is useful for various committees and inspections from time to time.

Automated Entry/Exit marking system.

Book issue and return process is also fully automated and **bar-coded Id cards** are used for students and faculty during this process.

5 Computer System are available to the students to access the different facilities of LIBSOFT such as searching for the availability of particular book etc.

Reprographic services are available in the library which enable the students to produce required materials from reference books and journals.

A portion of the library is arranged as a **reading area**.

In the College Website in the **link Library**, newspapers, encyclopedias, dictionaries and easy access web portal links are provided. The website also provides information about resources, rules and regulations.

Library holds a reasonably rich collection of **special reports and books** about Tribal Life , Women Empowerment , gender equality etc. They include Conference Proceedings, encyclopedias, dictionaries, old question papers, manuscripts and books and documents about CMI congregation and the founder St. Kuriakose Chavara.

Library has also made provision for students to refer old question papers and a database of soft copy of books. There is a permanent librarian to manage the activities of the library. The orientation programs are given to the staff and the students by the librarian for the smooth working of the library.

Automated Services:

- ILMS enabled Software
- Digital Gate Register
- Computerized Issue/ Return/Renewal
- New arrival display
- Internet Connectivity
- Subscription of Journals
- Digital Repository comprising question papers, dissertations and theses
- E- resource centre

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The Campus is Wi-Fi enabled campus with 3 internet connections. All the departments can access the internet which is helpful for teachers and students to enhance their knowledge at their convenience. The college has **40 classrooms with LCD projectors, and 3 classrooms with smart board**. The smart boards are connected with the internet via wifi/LAN so that the faculty can access internet during teaching for deeper and wider knowledge. There are three **seminar halls with LCD projector and audio equipment** with a seating capacity of 250,150 &100 persons. There is an air **conditioned conference hall and a Board room with smart board..**

- The Campus is equipped with CCTV surveillance and the campus contains 150 IP cameras with a resolution of 2MP and 4MP , ensuring vigilance and personal safety of students, teachers, and other stakeholders.
- There are 3 computer labs with 194 computers.
- Licensed version of Microsoft products.
- Licensed version of Tally software.
- Firewall – SOPHOS XG 300.
- Air conditioned server room with HPE MSA 2040 SAN storage and three servers. Two of the servers are of 16 GB RAM and the third one of 32 GB RAM.
- LAN connectivity .
- Five CISCO network switches. Each of them has 24 ports.
- A Battery room contains

32 batteries of 12V, 40AH

16 batteries of 12V,60 AH

- Three UPS (20 KV, 6KV,6KV).
- Three internet connections with speeds 100 Mbps, 40 Mbps and 12 Mbps (leased circuit) with multiple service providers.
- Provides all standard Econometrics, statistical, computational and scientific packages such as Python, PHP, Asp.net, Jsp, Linux, Java, SPSS, Oracle, Turbo,C++, Visual studio, Photoshop,

Pagemaker, Ubuntu and Windows XP

- Reprographic facility in computer lab, library, examination cell, IQAC Room & College Office.
- Two full time employed system administrators
- Generator with a capacity of with 380 KWA
- tcs Total Campus Solution- a complete ERP Solution for College.
- Paid Zoom platform for e-learning purpose
- Institutional Website and Institutional YouTube, help the institution to build coalescence with all of its stakeholders.
- Digital repository of the Library that runs on a cloud

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 8.9

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 194

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 38.75

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
191.93	123.84	60.22	114.25	125.14

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 52.7

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1068	845	673	750	950

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 56.01

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1643	1259	553	601	499

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 37.35

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
86	200	232	213	308

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
639	586	531	527	499

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 15.11

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
49	81	47	17	15

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 24

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	7	3	0	0

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 28.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
48	37	22	12	22

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Kristu Jyotian Alumni Association KCMT, with registration number KTM/TC/135/2023 dated 31st May, 2023 is the officially registered alumni association of the college. The association aims to foster strong bonds between alumni, staff, and students. It encourages the alumni to participate in college activities and thereby contribute to the progress of the institution.

HIGHLIGHTS

- Annual alumni gathering is held on 26th December each year.
- Alumni gathering at the department level is conducted in continuation to annual alumni gathering.

ALUMNI CONTRIBUTIONS

The Alumni Association extends its support to the college in several academic and non-academic endeavours. The initiatives include:

Financial Support: Academic

- Instituted endowments for meritorious but economically lesser privileged first year students in both undergraduate and postgraduate programmes.
- Established award to recognize alumni who have excelled in their career.
- The university rank holders are honoured every year.
- Needy students were given financial assistance for mobile data recharge to attend online classes during the pandemic.

Non- Financial Support: Academic

- Association members have done voluntary service related to Internal Quality Assurance Cell of the college.
- Members of the association with experience and expertise in specific fields have delivered invited lectures and attended seminars organized by departments as resource person.
- Motivational talks and career orientation classes by alumni played an important role in the career prospect of students.
- Feedback on curriculum given by alumni contributes to pooling of ideas related to syllabus revision.

Non- Financial Support: Non-Academic

Several alumni provided voluntary service in relief camps set up in the college during disastrous flood in August 2018. Their involvement in collecting and distributing flood relief supplies was widely appreciated.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

KJCMT is a minority Christian institution managed by the Carmelites of Mary Immaculate (CMI) congregation of the St. Joseph's Province, Thiruvananthapuram, Kerala. The college comes under the administrative framework of the Kristu Jyoti Group of educational institutions.

The objectives of the college are in unison with its vision and mission. The college provides a holistic education to its students, with emphasis on intellectual, vocational, spiritual, and cultural dimensions of human personality.

Governance Mechanism and Policies:

The Managing Committee is the apex body concerned with policy-making, setting a framework to achieve objectives, and finalising the action plan. The Managing Committee of KJCMT consists of the Provincial, Manager, Corporate Manager, Director, Principal, Bursar, Vice Principal, and External Members. The Principal is the executive head of the institution and is entrusted with the responsibility of managing day-to-day affairs of the college.

NEP Implementation

In the context of NEP implementation, changes in the present education system followed as an affiliated institution is limited such as curriculum revision, credit transfer etc. unless the University such makes amendments to the existing system. But certain core areas of NEP such as teacher training, infrastructure development, technology integration, and inclusive practices, are already been taken up creating an environment that fosters holistic and quality education for all.

Decentralization and Participatory Governance:

The college functions in an essentially decentralized and participatory pattern, based on its vision, mission, objectives and policies. Annual Overall Action Plan is chalked out by consolidating the action plan and budget of the management, administration, departments, clubs and forums prior to commencement of the academic year.

The Academic Council includes the Principal, Heads of Departments and IQAC Coordinator. Action plan and its implementation are discussed in this council and approved by the managing committee. Members of faculty are in charge of different statutory bodies, cells and clubs namely SC/ST Cell, Minority Cell, Anti-ragging Cell, Grievance Redressal Cell, Women's Cell, Placement Cell, Discipline

Committee, Internal Complaints Committee (ICC), Ethnic Club, IEDC and TEDx program.

Admission is open to all irrespective of caste, religion, region and economic status. Ample opportunity is provided to Christian minority students and marginalized communities, to infuse in them a spirit of urge for knowledge and social commitment. Remedial coaching, aptitude training, employability skill enhancement programmes for students are commendable.

All academic and administrative units are governed by the principle of participatory management with transparency. Necessary modern technological amenities like ICT facility and excellent physical infrastructure are provided. The college introduced student-centric and skill-based programs for skill development and enhance employability. During the last 20 years, the achievement of students have been noteworthy; they have received various awards, including entry in International Book of Records related to performance in Yoga, **169 university ranks** and appreciable number of placements.

Green Campus Drive initiated by IQAC is intended to promote sustainable development. It includes green initiatives like green audit, energy audit, environment audit, tri-colour bins, biodegradable waste plant, plastic crushing unit, solar panels and rainwater harvesting.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

KJCMT has a distinct operational structure that complies with the statutes and guidelines established by the governing body and the affiliating university in unison with the vision, mission and objectives of the institution. The college functions effectively and collaboratively, which is reflected in its managerial structure and service methods.

Policies and Procedures

The college has exclusive policies and procedural directions that form the quintessence of its efficient functioning which are displayed on the college website.

- The quality policy is rooted in the institutional vision and mission
- The policy documents, ranging from administrative to environment policies, propose the

benchmarks and principles of the institution.

Appointment Procedures

The college abides by the rules and norms of the management with regard to selection and appointment of teaching and non-teaching staff. The appointment is made as per criteria framed by the Government and the institution.

Strategic Plan Deployment

Among the envisioned proposals in Strategic Plan 2018-2023, KJCMT has accomplished the following:

- Started two PG Programmes - M.Sc. Psychology and M. A. Human Resource Management (M.A. HRM)
- Started additional batch in UG Programme - BCA.
- Signed MoU's and established collaborations with industries and institutes for research purpose.
- Conducted 50 Add-on/Certificate Courses during the academic years 2018 - 2023.
- Members of faculty published 91 papers during 2018 - 2023.
- Conducted 191 national/international seminars during 2018 - 2023.
- Organized 20 Faculty Development Programmes.
- Accomplished ICT in classrooms with Wi-Fi facility to assist the teaching-learning process.
- Conducted Annual Academic and Administrative Audit to ensure that different bodies are functioning as per norms.
- Conducted Green Audit, Energy Audit and Environment Audit to keep track of the adequacy of resources, future requirements and required corrections.
- Installed 120.5 KW solar power plant.
- Replaced manual gate register in library with electronic gate register.
- Installed TCS ERP software college office
- Established collaboration with Kerala State Centre for Advanced Printing & Training (C-APT)
- Provided free education to one student who has showed academic excellence at university level.
- Appointed a counsellor in Counselling Cell.
- Drafted policy documents.
- Achieved ISO Certification as endorsement of quality management.
- Rain water harvesting plant is constructed
- Modernizing of infrastructure-Construction of Computer labs
- Developing green and plastic free sustainable campus

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

WELFARE MEASURES

KJCMT has implemented adequate welfare measures for both teaching and non-teaching staff as part of its commitment to employees' satisfaction. An ecosystem has been created where employees feel valued, supported, and empowered to deliver their best. These measures not only demonstrate the institution's obligation to its employees but also contribute to a positive and productive work atmosphere. Welfare measures for teaching and non-teaching staff include the following:

Statutory Welfare Schemes

- Gratuity
- House rent allowance

- Provident fund(NTS)
- Insurance through Employees State Insurance Corporation (ESIC)(NTS)

Non-Statutory Welfare Schemes

Educational:

- 1.Provision to provide admission to employees' children for study in any institute under Kristu Jyoti Group of Educational Institutions, with fee concession.

Medical:

- 1.Maternity leave for women employees for a period of six months which can be extended up to one year on request.
- 2.Medical treatment facility for employees who fall ill during duty hours.

Financial

- Salary increment on an annual basis.
- Advance salary payment in case of emergencies.
- Financial aid in needy situations.
- Interest free loan not exceeding ? 20,000/- to employees, to be repaid in monthly instalments.
- Reimbursement of ? 500 for each remaining casual leave if all the 13 casual leaves available in an academic year have not been availed.
- Group insurance facility.
- Medical Insurance facility for all staff members especially during Covid period (an amount of ? 50000 to the victims of Covid)
- Financial support to staff members at the time of their marriage.
- Vacation salary for all staff members.

Other benefits/facilities

- Counselling facility.
- Refreshment during working hours and examination duty.
- Gift to all staff on Manager's Day celebration.
- Free Wi-Fi facility
- Free accommodation and food for lady teachers staying in girl's hostel
- Bus facility
- Yoga room
- Annual retreat and orientation
- Canteen facility
- Surveillance system for campus security
- Separate washroom facility.
- Safe drinking water facility.
- Appreciation and monetary or non-monetary benefits to all teachers on Teachers' Day
- Computer with Wi-Fi facility in all staff rooms

- Free uniform for non-teaching staff members
- Staff tour
- ATM Facility

Facilities for Career Development/Progression: Teaching and Non-Teaching Staff

- Members of faculty are granted special leave to participate in professional development programmes.
- Library facility
- Short-term programmes include motivation-oriented classes, skill development training, and capability enhancement sessions.
- Financial support to attend conference, faculty development program, workshop and paper presentation.
- Financial support for publications.
- Full salary to staff members during course work related to doctoral research.

Redressal Mechanism

Proper redressal mechanism has been functioning in each department managed by its Head to tackle any issue faced by the staff members. Further, staff can approach Grievance Redressal Cell to raise genuine problems and grievances.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 12.6

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	0	0	0	11

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 75.69

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
107	97	72	61	18

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	22	20	20	18

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution has a well-defined mechanism to monitor efficient utilisation of financial resources and has committees to trace and use funds in an optimal way.

Fund Utilisation Mechanism:

The Planning Committee, consisting of the Bursar, Principal, Vice Principal, IQAC Coordinators, Superintendent and a faculty representative, conducts annual financial planning and prepares an annual budget.

- The Purchase Committee, headed by the Vice Principal, monitors various purchase tenders and the disbursement of funds for approved projects.
- The Fund Mobilisation Committee ensures a transparent and well-planned financial management system to mobilise and manage funds received from management and other benefactors for activities mentioned below:
 - Personal maintenance
 - Administrative expenses
 - University affiliation fees
 - Charity and social service
 - Infrastructure research
 - Minor and major projects
 - Student welfare and academic support salary component
 - Staff professional development

- Staff welfare extension and outreach programmes

The Board of Management takes key decisions on fund utilization of the institution. The Bursar does adequate monitoring of fund mobilisation., Teachers assigned with various responsibilities namely National Service Scheme, registered clubs and cells are authorised to mobilise and utilise funds that come under their respective dominion so as to encourage participative management.

Financial Audit

Regular audit is conducted for government and management accounts to maintain transparency and accountability in financial matters. The accounts are maintained by the accounts section and coordinated by the Bursar.

External audit

- External financial audit is conducted annually by P.V. Chacko & Co., and audit objections/observations are acted upon promptly to rectify defects, if any.
- Various audit certificates are maintained meticulously.
- Management accounts undergo an external audit by an authorised chartered accountant, P.V. Chacko & Co.
- The account of alumni association is externally audited.

Internal audit

- Internal audit is conducted annually by administrative office that maintains accounts of the institution, which is verified by the Principal.
- The directions of an external chartered accountant are followed strictly.
- A monthly report of the management account is placed for discussion and approval before the Board of Management.
- Internal audits are also conducted annually for department-wise activities, individual projects from non-government bodies, funds from non-government bodies, stake holders, philanthropists, staff association, cells, clubs, and committees.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the

incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) was established in the college on January 19, 2021. Ever since, it has worked tirelessly to institutionalise quality assurance plans and procedures of the college. It plays a pivotal role in upholding commitment to provide high-quality educational services to the students.

1. IQAC’s Quality Assurance Initiatives:

- Maintain proper record of students, teachers, and non-teaching staff
- Add-on courses
- Academic plan by each department/club/cell
- Extra-curricular activities for students
- Extension programmes
- Stakeholders’ participation in feedback
- Best practices, unique practices
- Workshops, seminars and MoU’s and collaborations
- Academic and Administrative Audit
- Mentor- Mentee practice
- Teaching and learning process
- Faculty development programmes
- NPTEL
- Soft skill training
- Monthly performance report
- Outcome based education
- Internal and external audit for ISO certification

1. IQAC’s Review Mechanisms:

Teaching-Learning Process	Structures and Methodologies of Operations	Learning Outcomes
Well-planned Academic calendar with complete yearly plan of events /activities/ schedule internal examinations	Academic and Administrative Audit. An internal and external audit is conducted every three years to assess the functioning of the college as per the ISO 9001:2015 standard.	Outcome-based education was introduced in 2022. OBE Advisory Committee headed by IQAC prepared POs. Department OBE committee prepares PSOs and COs. Mapping of PO, PSO and CO of different courses is done by the concerned teachers.
Teachers are asked to maintain work diary and faculty diary to analyse classroom functioning and their performance on desired outcomes.	A department and college-wise audit is held and corrective measures brought into action.	Semester-wise and overall results are analysed and shared with higher authorities.
PBAS is introduced among teaching faculty.	The progress of the departments in all curricular and co-curricular	Soft skill training programmes are held for students, teachers and non-

	activities are analysed through monthly performance report.	teaching communities.
Feedback is collected from students and stakeholders	Mentoring and remedial systems are followed.	Advanced and slow learners are identified and effective steps are taken for better results.

1. IQAC'S INCREMENTAL IMPROVEMENT INITIATIVES

- 43 Books /chapters in books were published by faculty.
- 59 MoUs / collaborations for various academic activities.
- 191 Workshops, seminars and conferences
- NPTEL and Coursera e-learning for faculty and students.
- Kerala Knowledge Economy Mission (KKEM) and Kerala Blockchain Academy Innovation Club (KBAIC) for job opportunities among students.
- ISO Certification (ISO 9001:2015) awarded in 2023
- Active NPTEL Local Chapter in Jan-April 2022 and Jan –April 2023

INCREMENTAL IMPROVEMENT IN IT FACILITIES:

- Addition of 1 Computer laboratory.
- 100% classrooms are ICT enabled.
- 3 Wi-Fi hubs for students in campus.
- Upgradation of computers from 105 to 180.

INFRASTRUCTURE GROWTH:

- Well-equipped IQAC Room, Board Room, Portico, New Examination Hall were constructed.
- New staffrooms for Department of Computer Application and Department of Psychology were constructed.
- An elevator was retrofitted in Chavara Block.
- Sanitary napkin vending machine was installed.
- An incinerator, rain water harvest and solar panels were built up.
- The college library was digitised.
- Yoga room and open gymnasium were made available.
- Wheelchair and ramp facilities for Divyangjan were implemented.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The UNAI principles and UN Sustainable Goals identify gender equity as a fundamental human right and a necessary foundation for a sustainable world. The college is committed to achieve gender equity through a variety of sensitization programmes. The institution organizes commemoration of national and international days to educate students about social, ideological, and cultural diversity.

Gender Equity

Gender equity is upheld by the institution as the norm in both curricular and extracurricular activities. The institution follows its own operating principles in order to spread the idea of gender equity.

Gender Sensitization in Curricular Activities

- The institution offers 18 courses that address pertinent gender-related issues.
- Gender issues addressed include equity, domestic violence and workplace discrimination.

Gender Sensitization in Co-curricular Activities

The institution is sensitive to women's issues and instills gender sensitivity in students and staff through cells, organizations, and other initiatives namely,

- Women Cell
- Anti Ragging Cell
- Moral and value education
- Human rights and gender awareness classes
- Entrepreneurship avenues
- Women empowerment talks, seminars, conferences and trainings

Day Observances

- The institution promotes inclusiveness, high moral and ethical standards, tolerance and mutual respect among students through observance of commemorative days, events and festivals. These initiatives foster reverence and appreciation for regional, national and international ideals and

norms. Some of the observances and celebrations include:

AREA OF CONCERN	OBSERVANCES / CELEBRATIONS
Environment Awareness	World Environment Day
	World Ozone Day
	Earth Day
	World Nature Conservation Day
	World River's Day
	International Day of Action for Rivers
	International Soil Day
	International Mountain Day
	World Wetlands Day
	Social Awareness
World Bipolar Day	
World Kindness Day	
World IPR Day	
World Peace Day	
World Day Against Child Labour	
World Population Day	
Right to Know Day	
World Consumer Day	
World Day of Social Justice Day	
International Day Against Drug Abuse and Illicit Trafficking	
World Aids Day	
Suicide Prevention Day	
International Day of Persons with Disabilities	
International Day for the Elimination of Racial Discrimination	
Health Awareness	
	World Mental Health Day
	International Stress Day
	Alzheimer's Day
	World Trauma Day
	World First Aid Day
	World Cancer Day
	Yoga Day
Awareness on National Integrity	Human Rights
	Constitution Day
	National Technology Day
	Rabindranath Tagore Jayanti

	Basheer Day
	National Youth Skill Day
	National Epilepsy Day
	National Farmer's Day
	Quit India Movement Day
	National Unity Day
	Martyr's Day
	National Education Day
	National Entrepreneur Day
	National Postal Day
	Independence Day
Festivals	Onam
	Christmas
	Diwali
Cultural Awareness	National Hindi Day
	Reading Day
Scientific Temper	National Science Day
	International Science Day
	Cyber Security Day
	International Computer Security Day
	World Radio Day
	Computer Literacy Day
Gender Awareness	Women's Day
	National Girl Child Day

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

KJCMT has an all-inclusive strategy in its policies, rules, and regulations. The college is proud that it works hard to raise its students to be better citizens of the country in addition to providing a solid academic foundation.

The College has taken the lead in celebrating regional, national, and international festivals and celebrations viz. Christmas, Onam, Deepavali and Holin So as to ensure religious and cultural harmony.

- The Soorya Festival and Ethnic Day were organized by the Ethnic Club, helped students to deepen their understanding of diverse cultures.
- Various departments organize outreach activities to promote empathy for the underprivileged and marginalized pupils in the society. As part of this, students visit orphanages and old age homes. They host cultural performances for the inmates, encourage them to showcase their skills, share a meal together and give them gifts.
- The College supports economically lesser privileged students with fee concession.
- The NSS unit of the College organized cleaning campaign in public areas. They also conducted awareness programme on organic farming and environmental protection to the general public.
- Awareness sessions on health risk were conducted among students. Public awareness campaign on cancer and AIDS was also taken up.
- A relief camp was set up in the college during the flood in August 2018. The management, staff and students contributed generously towards flood relief.
- National holidays, birthday and death anniversary of world leaders, as well as socially, aesthetically, politically, and historically significant events were observed in order to promote brotherhood and harmony.
- Clubs and cells like the Code of Conduct and Ethics Cell, Ethnic Club, Women's Cell, UNAI, NSS, Anti-narcotic Cell, Anti-ragging Cell and NSS conducted various awareness sessions to instill values in students.
- The college has an inclusive admission policy and members of faculty from all communities are appointed without any discrimination.
- On International Women's Day, the NSS organized a meeting to honour female non-teaching staff and gave them gifts and mementos.
- Workshops and awareness campaigns were held by the Women's Cell for upliftment of women.
- The college has regional chapters of well-known international organizations like TEDx and Under-25; they have conducted a number of prestigious events.
- The college observes Independence Day and Republic Day with due reverence so as to instill a sense

of patriotism in the students.

- All days of national and international importance namely, International Human Rights Day, International Happiness Day, World Soil Day, World Peace Day and Women’s Day are observed in the campus.
- A mandatory course in environmental studies and human rights is part of undergraduate curriculum to teach students about fundamental human rights and environmental sustainability.
- Students have the opportunity to assume leadership positions in several activities giving them the courage and self-assurance that they require to function in society. Aspiring leaders are shaped during this critical phase of leadership development, which also support growth of their skills in problem-solving, negotiation, administration and team work.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE I

Title: Kristujyotian Medicaid Project (named *Harsham*)

Objectives:

- To provide financial support for needy patients undergoing dialysis.
- To document data on patients undergoing dialysis and who need financial support in St. Thomas hospital Chethipuzha.
- To cultivate a mind-set of social responsibility and charitable work among students.

The Context

Harsham is a philanthropic initiative of KJCMT designed to provide financial support to needy patients undergoing dialysis. This is implemented in collaboration with St. Thomas Hospital Chethipuzha. Fund

for *Harsham* is raised by voluntary contribution from management, staff and students. *Harsham* is executed through a team work of members of faculty and students. The first phase of this project was launched in 2019 and the second phase in 2023.

The Practice

Harsham project is an offshoot of social commitment of KJCMT. A scheme was designed to provide financial support to needy patients undergoing dialysis in St. Thomas Hospital Chethipuzha.

The college constituted a committee, given hereunder, to manage execution of the project.

President – Fr. Joshy Cheeramkuzhy CMI, Principal

Vice President – Dr. Varghese Antony, Vice Principal

Student member – Representative of PG final year students

Auditor – Dr. Anu Antony, Associate Professor (Commerce)

A team of dedicated students serve as volunteers to this noble cause.

- Awareness campaign - Student volunteers through an awareness campaign in college motivated staff and students to contribute to the fund.
- Fund raising - The fund was raised through voluntary contribution from management, staff, students and alumni. An amount Rs. 1,37,280 was collected in the first phase (September 2019 – December 2022) and Rs. 3,82,437 in the second phase (January 2023 – continuing).
- Project execution - An amount of Rs. 5000 is provided to one patient/month. Eligible patients are identified by St. Thomas Hospital, Chethipuzha. Financial support is exclusively given to patients undergoing dialysis in this hospital.
- Monitoring - A team of faculty and student volunteers are constantly in touch with the hospital authorities in smooth running of the project.

Evidence of Success

Harsham project, launched in 2019 is continuing successfully. The first phase of the project spanned over September 2019 to December 2022. The second phase commenced in January 2023.

Smt. Jameela Sayed became the first beneficiary on September 21st, 2019. Since then, 45 people have received financial support. This project is a fulfilment of social commitment as envisioned in objectives of the college. This venture helped to spread the message of charity and goodwill among staff and students. The college look forward to continue the project in coming years.

Problems Encountered and Resources Required

Fund raising and identifying eligible patients who need support was an initial hitch. After due consultation with management, representatives of staff and students, it was decided to raise fund through voluntary contribution from stakeholders of the institution. The hospital authorities agreed to identify needy patients.

The college envisage to continue the project in coming years. Programmes to raise more fund and involve more volunteers has to be chalked out.

Notes

The College is proud to highlight *Harsham* project as a best practice of KJCMT.

BEST PRACTICE II

Title: Kristujyotian Entrepreneurial Initiatives and Innovative Skill Development

Objectives

- To foster an entrepreneurial spirit and an innovative way of thinking in students.
- To augment self-sufficiency and self-reliance in students.
- To provide financial support to feasible innovative projects.
- To organize workshops and classes to promote technology-based innovation and entrepreneurship among the students.

The Context

Inovus Labs was initiated to foster innovative thinking, planning and execution. It is essentially a capacity building venture with fiscal support from management and Government. It started in 2015 and got a firm footing after the Kerala Start-up Mission recognised it as an Innovation and Entrepreneurship Development Cell (IEDC).

It is managed by an Executive Committee consisting of teaching staff and students.

The Practice

- Selection procedure

Innovative ideas submitted by students are screened and feasible proposals are approved.

- Funding Support

Approved projects are given funding. An example for this is fabrication of an electric buggy car in 2022, named ATOM EV 2022. Part of fund for this was raised by selling LED bulbs designed and assembled by students. The Management provided rest of required fund.

- IoT based Workshops

Workshops enable students to use facilities in Inovus Labs to expand their knowledge and skills. It promotes application of innovative technology in producing useful gadgets as in the case of fabrication of blind stick, mind scooter and other gadgets.

- New start ups

Various start up initiatives are:

Entinker - The one pit stop solution for business needs.

Simple Print - an online print aggregator service that connects customers with Point Support Points (PSPs). Patent for this is pending.

Baggage Tracker – A software to track airline luggage. This is undergoing trial in Cochin International Airport Limited (CIAL), Nedumbassery, Kochi, Kerala.

Technical Support

Guidance and technical advice from experts help students to build up right perspective on entrepreneurship.

Evidence of Success

Inovus Labs began its operations in 2015 with funding from Kerala Start-up Mission. This led to setting up of Innovation and Entrepreneurship Development Cell (IEDC). The initiative is the first of its kind in an Arts and Science college in Kerala. It collaborates with KASPEROB, Mulearn, Github, and Internshala.

Start-up initiatives namely, Entinker, Simple Print and Baggage Tracker are noteworthy. The Buggy Car (ATOM EV 2022) is a success story. The project commenced in the year 2020 and the vehicle was launched on October 18, 2022. This event received wide appreciation through media.

Problems Encountered and Resources Required

The initial stumbling block was clarity of concepts regarding implementation. Approval and funding from Kerala Start-Up Mission and establishment of IEDC was a morale booster.

Management graciously provided the initial capital and space to work. Technical resources were provided by experts in respective fields through training.

Notes

Kristujyotian innovative skill development and entrepreneurial initiative is a success story of team work. Android development and women empowerment programmes are planned in the future.

KJCMT is delighted to project Kristujyotian Entrepreneurial Initiatives and Innovative Skill Development as another illustrious best practice.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

KJCMT envisages overall empowerment of students in the college. Various activities in the college are designed to achieve wholesome personality development of an individual, apart from academic empowerment. Such a process results in moulding academically sparkling, socially committed, and internally strong individuals who become an asset to society and the nation.

KJCMT stands aloft with an edge over other institutions because of its distinctiveness in terms of:

(i) Academic Empowerment

The empowerment of a student in academics enables him or her to accomplish, achieve, and outshine in scholastic activities. Students can accomplish growth in personal acumen, academic skills, and knowledge. It provides better learning opportunities in the future. Involvement in academic empowerment programmes instills a set of skills such as organisation, time management, coordination, and motivation. This empowerment ultimately transforms a student into a full-fledged personality with a positive attitude towards behaviour and social interactions. Proficiency Prize, Merit Day, and Graduation Day are arranged for final-year students (both UG and PG) to recognise their academic achievements.

(ii) Personal Empowerment

Individual empowerment is indispensable for community development. The objective of all developmental activities at KJCMT is to mould personally strong and emotionally firm personalities who can contribute to society. KJCMT provides a set of programmes to ensure that the students are empowered in attributes like self-confidence, self-esteem, self-acceptance, self-improvement, and a constructive attitude. They learn how to analyse their own strengths and weaknesses, understand themselves to the core, develop competency, recognise their goals, and claim their own space.

(iii) Cultural and Artistic Empowerment

Cultural and artistic empowerment envisions students obtaining a greater understanding of artistic and cultural expressions. It also supports them in developing skills and resources to design, foster, and share cultural and artistic works. Cultural and artistic empowerment is beneficial to students as it enables them to showcase their talents through their own cultural and artistic customs. KJCMT achieves this goal through a variety of arts/cultural programmes spread throughout the academic year. This sort of

empowerment creates a sense of distinctiveness and pride in one's heritage. It can also inculcate greater understanding and appreciation of other artistic and cultural expressions as students get exposed to diverse standpoints and ways of life.

(iv) Physical Empowerment

Physical empowerment denotes acquiring strength, endurance, and physical capabilities through various physical activities, including sports, games, and exercises. Apart from improving physical health and fitness, it enhances self-confidence and self-esteem. It leads to better mental health and social life, as sports and games provide opportunities for social involvement and a sense of team spirit. Physical empowerment essentially contributes to a healthy lifestyle and quality of life. Physical empowerment in KJCMT aims at 'a healthy mind in a healthy body' for staff and students. The college offers various sports and game facilities to enhance or impart physical empowerment to students and staff members. A volleyball court, shuttle badminton court, basketball court, cricket ground, and football ground are available to students and staff after class hours. Physical empowerment is not limited to the body. Yoga training is part of it, aimed at keeping the body and mind healthy and fit. Physically empowered students will be healthy and, obviously, can concentrate better in their studies.

(v) Economic and Financial Empowerment

The economic and financial empowerment of students is achieved through fee concessions and scholarships. KJCMT considers it a bounden duty to support students hailing from less privileged backgrounds but keen on their studies. Fee concessions are offered to such students so that their academic dreams and aspirations come true. The college offers the St. Chavara Scholarship to support meritorious and academically brilliant students based on their performance in university examinations. Apart from this, the college conducts additional programmes that ultimately lead to economic and financial empowerment. These include carrier counselling and placement services, which help them find a suitable carrier and placement, and the Entrepreneurship Cell, which helps them start self-employment ventures. Further, the observance of National Entrepreneurship Day encourages students to dream of self-employment, including start-ups.

(vi) Legal Empowerment

Legal empowerment refers to awareness of legal provisions, rights, privileges, and processes in relation to the legal system and law. It includes understanding and applying legal rights and mechanisms and supporting students to use these rights as a protective shield against atrocities. Legal empowerment seeks to give people the tools and resources they need to participate effectively in the legal system and to advocate for their rights. Legal empowerment involves awareness programmes to learn about legal provisions, especially those applicable to women. Essentially, legal empowerment is required for promoting human rights and ensuring access to justice for students as a whole. KJCMT regularly conducts awareness programmes of this sort.

(vii) Social Empowerment

In KJCMT, social empowerment refers to the process of opening resources and opportunities for students to participate in social life. It involves enhancing social skills and relationships and providing opportunities to engage actively in social and cultural events. Social empowerment aims to address social inequalities and promote social justice. KJCMT seeks to provide students with the platforms and

resources that enable them to be involved in society and to stand up for their rights and wellbeing. Social empowerment is achieved through education and training, enabling involvement in social services, and supporting community-based social activities. Social empowerment is pivotal in promoting development and ensuring social justice. This helps to mould cohesive and just communities.

(viii) Environmental Awareness

Environmental awareness involves knowing the importance of the environment for human welfare and the need to protect and conserve it for future generations. KJCMT has incorporated it as a routine practise to keep campus ‘clean and green’. Students are given awareness regarding a nature-friendly lifestyle through various clubs and related programmes. Environmental awareness is a prerequisite for environmental action and protection. It promotes a sense of obligation and commitment towards the environment and encourages students to promote sustainable living. It upholds more accountable environmental practises and encourages students to stand up to protect and conserve nature and its resources.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Kristu Jyoti College of Management and Technology stands for providing excellent academics along with value-based education and personality development right from its inception. The college has a green campus bustling with curricular, co-curricular and extra-curricular activities. The college makes diligent effort with a far-sighted vision to throw radiance and hope to each and every student who undergo instruction here. Ranks scored by students stand as true testimony of academic hegemony of the institution. Further, the college has received appreciation in non-academic domains as well.

- **Academic Achievements**

Academic Year	No. of Ranks in University
	Examinations
2018-2019	30
2019-2020	24
2020-2021	29
2021-2022	31
2022-2023	20

- **Non-Academic Achievements**

Academic Year	No. of awards won for
	sports and cultural events
2018-2019	Nil
2019-2020	Nil
2020-2021	3
2021-2022	7
2022-2023	14

- **Other Achievements:**

- Received best college in India award presented by IUCN (International Union for Conservation of Nature), for excellent implementation of UN initiatives, 2018-19.
- United Nations Academic Impact Chapter in college (UNAI KCMT CHAPTER).
- Hosted seven TEDx events.
- Inovus Labs, with funding from Kerala Start-Up Mission, fabricated and launched ATOM EV 2022, an electrically operated buggy car in 2022.
- Ms. Ansu Mary Saji (B. Com. student, 2020-23 batch) won National Yoga Championship, Kung-Fu Dan Black Belt, Khelo India Womens' League and also achieved entry in International Book of

Records related to yoga.

- Members of faculty holds patents.
- College provided camping space for National Disaster Response Force (NDRF) during disastrous flood in August 2018.

Concluding Remarks :

The college acts in accordance to its motto 'Lighted for Life' and stresses the importance of academic, professional, and technological excellence. The institution has incorporated a number of programmes along with regular activities with focus on addressing crucial global concerns, as well as issues such as gender, inclusion, values, ethics, environment, and sustainability. The entire curricular, co-curricular and extra-curricular activities are designed to fulfil goals enshrined in the vision, mission, and objectives.

Kristu Jyoti College of Management and Technology, had a humble beginning in 2002 offering MCA programme only. Over a period of 20 years, this institution has soared up with four PG programmes and seven UG programmes. During the span of last five academic years (2018-19 to 2022-23), the college has catered to academic needs of 8133 students. In last academic year (2022-23) the institution had 81 teaching staff, 24 non-teaching staff and 1727 students. The college has thrown light and hope to hundreds of families by imparting education, thus justifying its motto.

The college gives added emphasis on academics through a well-tuned teaching-learning process as evidenced by excellent academic track record and score of ranks. Academics at a higher echelon coupled with training in discipline, moral values, personality development, environmental awareness and social commitment mould each student to be an ideal citizen and an asset to the nation. These inputs collectively make Kristu Jyoti College of Management and Technology distinct from other educational institutions.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
3.3.2	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>16</td> <td>10</td> <td>1</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>12</td> <td>8</td> <td>1</td> <td>6</td> </tr> </tbody> </table> <p>Remark : input edited as per the supporting documents</p>	2022-23	2021-22	2020-21	2019-20	2018-19	10	16	10	1	6	2022-23	2021-22	2020-21	2019-20	2018-19	8	12	8	1	6
2022-23	2021-22	2020-21	2019-20	2018-19																	
10	16	10	1	6																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
8	12	8	1	6																	
3.4.3	<p><i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i></p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>42</td> <td>22</td> <td>6</td> <td>3</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>10</td> <td>6</td> <td>3</td> <td>2</td> </tr> </tbody> </table> <p>Remark : Input edited as per the supporting documents</p>	2022-23	2021-22	2020-21	2019-20	2018-19	42	22	6	3	2	2022-23	2021-22	2020-21	2019-20	2018-19	30	10	6	3	2
2022-23	2021-22	2020-21	2019-20	2018-19																	
42	22	6	3	2																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
30	10	6	3	2																	
5.1.4	<p><i>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i></p> <ol style="list-style-type: none"> 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees 																				

Answer before DVV Verification : A. All of the above
 Answer After DVV Verification: B. 3 of the above
 Remark : Input edited as per the supporting documents

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
86	300	332	373	308

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
86	200	232	213	308

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
639	586	531	527	499

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
639	586	531	527	499

Remark : Input edited as per the supporting documents

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
80	47	22	12	22

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
48	37	22	12	22

	Remark : Input edited as per the supporting documents
6.2.2	<p><i>Institution implements e-governance in its operations</i></p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as per the supporting documents and screenshots</p>

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations