



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Kristu Jyoti College of Management and Technology
• Name of the Head of the institution	Rev.Dr.Joshy George
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04812720696
• Mobile no	9496101681
• Registered e-mail	kjcmt@kjcmt.ac.in
• Alternate e-mail	joshycmi@gmail.com
• Address	Kurisummood P.O,Chethipuzha, Changanacherry, Kottayam, Pin:686104
• City/Town	Kottayam
• State/UT	Kerala
• Pin Code	686104
2.Institutional status	

• Affiliated /Constituent	Affiliated				
• Type of Institution	Co-education				
• Location	Urban				
• Financial Status	Self-financing				
• Name of the Affiliating University	Mahatma Gandhi University				
• Name of the IQAC Coordinator	Dr.Anu Antony				
• Phone No.	9495309502				
• Alternate phone No.	7902296120				
• Mobile	9495309502				
• IQAC e-mail address	iqac@kjcmt.ac.in				
• Alternate Email address	kjcmt@kjcmt.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kjcmt.ac.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://kjcmt.ac.in/uploads/2023/06/ACADEMIC-CALENDER-2023-24-.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.17	2024	01/01/2024	31/12/2029
6.Date of Establishment of IQAC	19/01/2021				

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Kristu Jyoti College of Management and Technology	Unnat Bharath Abiyan	Government of India	2024	50000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

Yes

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Implemented appropriate file documentation system at the departmental and institutional level. 2. Prepared and submitted the Self Study Report (SSR) for the academic tenure from 2018-19 to 2022-23 as part of the first cycle of NAAC accreditation process. 3. Facilitated recognition of college under UGC 2(f) approval and participated in NIRF. 4. Provided blueprint for enhanced infrastructural facilities of the institution which the management executed. 5. Institution secured accreditation by NAAC with 3.17 CGPA and 'A' grade in first cycle.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Participate in NIRF	Participated in NIRF

Get recognition of UGC 2 (f)	Recognised under UGC 2 (f) approval
IIQA, SSR preparation and Submission, NAAC peer team Visit	IIQA Submitted on 06/06/2023, SSR Submitted on 11/07/2023, NAAC Peer team visited the campus in December 21/12/2023 and 22/12/2023. Our Institution Accredited by NAAC with 3.17 CGPA and 'A' grade in first cycle
Enhance the infrastructural facilities of the college	Infrastructural facilities were enhanced in terms of Board Room, computer laboratories, solar power plant, rainwater harvesting and open gym.
Adopt 5 villages through UBA.	Received a grant of Rs. 50,000 and adopted 5 villages through UBA.
Documentation	IQAC successfully streamlined the documentation and data collection process

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Academic Council	29/03/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2024	02/04/2024

15. Multidisciplinary / interdisciplinary

The College encourage students to learn using multidisciplinary approach in order to broaden their knowledge base. This is mostly accomplished by: (i) Open Courses: During the fifth semester of undergraduate programs, Open courses are offered by the teaching departments of English, Commerce, Business Administration, Psychology, and Computer Applications. Students in the fifth semester of any program can opt to enroll in any of these courses that these departments offer. This enhances their knowledge base by acquiring greater understanding and appreciation of various disciplines. (ii) Add-on Courses: Add-on Courses offered by certain faculty members are interdisciplinary in nature. Department of English offered Add-on Courses in Soft skills and Communicative English, Professional Etiquettes and Soft Skills, and Conversational English for Career to students from other disciplines. Such courses guarantee an interdisciplinary approach for study by enhancing cognitive skills and critical thinking. (iii) Soft skill Programmes: Soft skill programmes that enhance capacity building of students in fields namely, computer skills,

language proficiency, character building, and health education, including yoga, are of an interdisciplinary nature. Soft skill training programmes provide a variety of benefits that contribute to personal development and career advancement. On implementation of NEP and Four Year Undergraduate Program (FYUGP), several other multidisciplinary courses can be offered by the institution in the coming academic years

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is an integral part of National Education Policy. KJCMT follows the curriculum stipulated by Mahatma Gandhi University, Kottayam, Kerala. Therefore, college has limited academic flexibility. The University has initiated implementation of FYUGP under NEP from next academic year. Subsequently, students will be enrolled to the ABC. However, students have been given awareness on ABC as a platform that fosters a student-centered approach in higher education, promoting accessibility and personal development

17.Skill development:

KJCMT conducted skill development sessions with the aim to enhance practical skills thereby fostering personal growth. Such programmes benefit students by enabling them to face challenges in their studies and future careers. Disciplines of skill development include soft skills, life skills, ICT skills, language skills, competitive training, and entrepreneurship. All teaching departments have conducted these programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Incorporation of the Indian Knowledge System in education involves an approach that respects Indian languages, customs, and knowledge. It can promote a greater awareness of cultural heritage and its current significance among students and encourage them to respect and uphold the cultural heritage. KJCMT conducted several curricular and extracurricular activities designed to integrate Indian knowledge system. Hindi or Malayalam language is to be opted as a Common Course in all UG programmes. The college commemorates 'Hindi Divas,' National Hindi Day, and 'Vayanadinam' (Reading Day) to promote these languages. Seminars, intercollegiate and interdepartmental competitions are also conducted as part of this. Competitions namely, essay writing, poetry writing, elocution, and recitation as part of 'Arts Day' enhance command over these languages. Celebrations namely, 'Kerala Piravi,' 'Chinga Nilavu,' and 'Orumayude Oranam' are celebrated in order to uphold Kerala's rich cultural legacy. Students are encouraged to practice yoga as an integral part of Indian culture for which regular yoga sessions and demonstration classes are held. Ethnic Day is celebrated to showcase traditional arts and cultural heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE emphasises a student-centric teaching-learning process. It focuses on specific, measurable outcomes that students are expected to achieve by the end of a course or program. These outcomes are mapped to show whether all the courses attain the desired goals, aims, and objectives. KJCMT follows the 3 tier system of Outcome-Based Education (OBE) namely, Programme Outcome (PO), Programme Specific Outcome (PSO), and Course Outcome (CO) for all UG and PG programmes. For the current academic year, the College followed OBE within its restricted academic flexibility which will be switched onto a more precise approach by the implementation of NEP in the upcoming academic years.

20.Distance education/online education:

Distance education/online education has become a common mode of learning after the Covid pandemic. Several digital platforms, namely, Google Classroom, Zoom, Google Meet, and Webex, were used for efficient academic transactions such as classes, assignments, and seminar submissions. Furthermore, a number of invited lectures and webinars were conducted through these platforms. Digital platforms are being used to share notes, study materials, and PowerPoints with students. Moreover, competitions for students were also conducted over digital platforms. The college has active local chapters of SWAYAM-NPTEL and Coursera that encourage students and faculty members to attend online certification courses. In the third year of the program, all UG students undertake virtual classes and examinations for the MOOC course on Organic Farming. Additionally, faculty members attend webinars and Faculty Development Programmes through digital platforms.

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

416

File Description	Documents
Data Template	View File

2.Student

2.1

Number of students during the year

1706

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

147

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		591
File Description	Documents	
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		81
File Description	Documents	
Data Template	View File	
3.2 Number of sanctioned posts during the year		81
File Description	Documents	
Data Template	View File	
4.Institution		
4.1 Total number of Classrooms and Seminar halls		47
4.2 Total expenditure excluding salary during the year (INR in lakhs)		671.98
4.3 Total number of computers on campus for academic purposes		194

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has developed a teaching-learning strategy that integrates the curriculum provided by Mahatma Gandhi University with the college's vision and mission. College prepares an

academic calender outlining academic events in line with academic schedule published by the university. The institution follows the CBCS curriculum of MG University of 2017 for UG and 2019 for PG Programs. The college adheres to the syllabus prescribed by the University and schedules internal examinations and model examinations in each semester. The college follows an outcome based education for various programmes and courses.

Orientation programs for first-year students, classical lecture systems along with innovative teaching methods, mentor support programs, counseling facilities and the use of ICT platforms by faculty members enhance the curriculum delivery. Internships, educational tours and projects are part of curriculum. Remedial classes and peer teaching sessions are conducted to support slow learners. Students are encouraged to enroll in Add on courses as well as NPTEL and Coursera Campus Programs to enhance their knowledge base. Monthly departmental meetings and yearly reports are used to monitor and assess the curriculum's implementation. Feedback on the curriculum collected from stakeholders is communicated to the Academic Council and Governing Body for necessary follow-up.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://kjcmt.ac.in/wp-content/uploads/2024/11/1.1.1-Upload.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college meticulously plans its academic year by referring to the University Academic Calendar Schedule. The IQAC, considering factors such as working days, holidays, internal and semester exams, and departmental activities, prepares a comprehensive Academic Calendar for the college. The academic calendar published at the beginning of each academic year, guides both teachers and students. The college Exam cell ensures the smooth conduct and timely completion of internal and model examinations. Teachers are ensured to evaluate answer papers prior to the deadline, and internal marks are disclosed within the allotted period.

Students actively participate in assignments, seminars, projects, internships, industrial visits and field visits adhering to the academic calendar. The timely completion of value-added and add-on courses, supports continuous evaluation. Since the college follows Outcome Based Education linked to POs, PSOs and COs, batch-wise outcome attainment analysis is done immediately after university exams. To maintain quality standards, the IQAC conducts internal academic audits to verify adherence to established procedures. By analyzing feedback, identifying trends, and implementing corrective measures, the college institutionalizes a robust system for continuous evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://kjcmt.ac.in/wp-content/uploads/2024/11/1.1.2-upload.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

41

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File

List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
1700	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The institution aims to contribute ethical and morally humane individuals to the world. The syllabus of both UG and PG programmes includes topics related to Gender, Human Values, Professional Ethics, Environment and Sustainability which help the students think critically and act productively as responsible citizens. About 69 courses in UG and 25 courses in PG addresses various crosscutting issues. The institution promotes various workshops and training programmes under the auspices of various departments to cater to the professional growth of the students as well as the faculty. The institution also gives encouragement to engage in projects and internships to promote professional and research attitude. Invited talks and gender equity programmes like self-defence classes are organised for the students every year. The institution generously aids in imparting among students a sense of empathy and concern for fellow beings through charity visits, suicide prevention session and blood donation camps. The curriculum addresses environmental concerns and helps create awareness about environmental degradation A variety of programmes like seminars, campus cleaning, planting of saplings, and Add-on Courses on environmental studies are implemented to raise awareness about environmental and sustainability issues.</p>	
File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File
1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year	
17	
File Description	Documents

Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

890

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://kjcmt.ac.in/wp-content/uploads/2024/11/Feedback-1_merged.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File

URL for feedback report

<http://kjcmt.ac.in/wp-content/uploads/2024/12/1.4.2-Upload.pdf>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

638

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

80

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution is committed to fostering the holistic development of students by addressing their diverse learning needs. To achieve this, various tests and activities are conducted to assess students' knowledge and skills, grouping them into advanced, average, and slow learners. This categorization helps in designing targeted strategies to enhance their academic growth and overall potential.

Advanced learners benefit from enrichment programs aimed at intellectual stimulation and accelerated learning. These initiatives include SWAYAM-NPTEL courses, seminars, research projects, entrepreneurial training, and participation in intercollegiate events. Additionally, national and international webinars, expert interactions, and seminars expose them to cutting-edge advancements, encouraging independent exploration and innovation.

For slow learners, the institution provides personalized support through remedial programs, extra classes, and peer-assisted learning. Faculty members simplify complex concepts, offer

tailored guidance, and provide supplementary materials to strengthen understanding. Collaborative efforts among teachers, mentors, and parents ensure a growth-oriented approach that builds confidence and celebrates progress.

By offering customized programs, the institution promotes efficient resource use, academic excellence, self-confidence, and peer collaboration, ensuring all students achieve their goals effectively and inclusively.

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/11/2.2.1-Paste-Link.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1706	81

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution practices ICT enabled-teaching for networking and resource sharing. We follow a blended teaching-learning strategy with a combination of offline and online learning in which one compliments the other. We use ICT to support, enhance and optimize the delivery of information.

Experiential learning connects classroom theories to real-world applications, enhancing student engagement through activities like internships, fieldwork, industrial visits, and outdoor learning. Practical experiences in labs, project work, and workshops foster hands-on learning, while community visits, expert talks, and seminars broaden perspectives. Additional resources such as NPTEL, MOOC courses, and add-on programs promote self-learning and skill development, while interactions with alumni and participation in state and national events boost confidence and employability.

Participatory methods encompass a wide range of activities fostering holistic development. Peer teaching aids academic growth, while discussions, debates, and seminars stimulate critical thinking. Newsletters and magazines enhance creativity, and KCMT Radio builds multimedia skills. Role plays, workshops, and exhibitions provide hands-on learning experiences.

Problem-solving methods enhance reflective thinking and foster diverse skills. Research journals, paper presentations, and

student projects deepen knowledge across disciplines. Activities like quizzes, mind mapping, and concept charts encourage creativity and analytical thinking.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/11/Link.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To enhance the learning process and for effective teaching, teachers use various ICT enabled tools and conducted different activities, seminars and workshops to elucidate the impact of ICT in day-to-day life. A series of impactful ICT programs and Safe Internet Positive Attitude program deepened students' understanding of ICT systems while fostering effective communication. The Game Development Orientation introduced students to AR, VR, and game design principles, highlighting their potential for career growth. Practical training in PowerPoint, MS Excel, and MS Word equipped participants with essential tools for effective communication and productivity. The YIP 5.0 Orientation fostered a culture of creativity, inspiring students to develop innovative solutions to real-world challenges.

Seminars on AR/VR and the Metaverse provided insights into cutting-edge technologies, emphasizing their educational and industry relevance. Hands-on workshops like Database Management Systems introduced students to efficient data handling using MS Access, while the Application Security workshop enhanced their knowledge of cyber forensics, SQL injection, cross-site scripting, and safe online practices. Collectively, these initiatives bridged the gap between theoretical knowledge and practical application, empowering students to pursue innovative career opportunities in an increasingly digital world.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

81

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File

Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
81	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
11	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
439	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college has a well administered Continuous Internal Evaluation System at the institution level, which records, publishes, and maintains the assessment data in addition to evaluating students' academic performance through regular and consistent analytical processes.</p>	

An Internal Examination Committee is set up which administer all the internal, model as well as university examinations. The college establishes circulates a list of instructors' for the invigilation duties and publishes the seating arrangements for students well in advance. The internal and model examinations will be administered twice a semester. The faculty members are instructed to submit their question papers in the specified format. In all the examination halls CCTV s are set up to guarantee that tests are administered fairly. And after the conduct of all the examinations the students receive evaluated answer scripts in a time-bound manner.

All the students must create an authentic and unique report for seminars and assignments which will account for the internal evaluation. While evaluating the seminar classroom management, subject expertise, language delivery, and content quality etc will be considered. The assignments may be due once or twice in a semester.

File Description	Documents
Any additional information	View File
Link for additional information	https://kjcmt.ac.in/wp-content/uploads/2024/11/2.5.1.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College adheres to a clear and time-bound grievance Redressal process that provides students with a chance to address their concerns. Result Analysis and Reviews of the published university examinations results are carried out at the departmental level. The institute is always keen to conduct PTA meetings on a regular basis and progress reports are given to the parents or guardians.

All the continuous evaluation components that are documented will be verified by class tutors, the Head of Department, and the Principal. And if there is any grievances, the students can file a grievance Redressal application forms which are available for lodging complaints and also for requests. Those students who are requested for retest will also get the opportunity if qualified.

A Three-tier Hierarchical grievance Redressal procedures are administered In our institute , which are in the Department level, College level and also in the University Level. The grievance Redressal committee comprises of the Principal, the Head of the Departments, Internal Exam Coordinator, and the Class Tutor. The committee always ensure the Flawless Verification of the complaints or the request and rectification of grievances.

File Description	Documents
Any additional information	View File

Link for additional information

<https://kjcmt.ac.in/wp-content/uploads/2024/11/2.5.2.2.pdf>

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute introduced various methods to communicate the principles and procedures of outcome based education, which include seminars, workshops, and Faculty Development Programs (FDPs), adding content through the college websites and displaying the PO, PSO and CO in Classrooms. The seminars and FDPs promote the principles of Outcome-Based Education (OBE) among the faculty members. These events focus on equipping educators with the tools and methodologies needed to design curriculum, align teaching strategies, and assess student outcomes effectively.

The institute's website also serves as a key platform for communicating the principles and practices of Outcome-Based Education (OBE) to students, faculty, and external stakeholders. Detailed information on OBE implementation, including course outcomes, program outcomes, and assessment methods, is accessible for transparency and clarity. The institute ensures that Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are prominently displayed in classrooms to reinforce their importance. These outcomes are clearly outlined on posters and boards, making them visible to students to foster a clear understanding of course objectives and their alignment with broader educational goals.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kjcmt.ac.in/learning-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) follows a structured process to ensure effective measurement of student learning and programme effectiveness. While designing the curriculum, Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are clearly defined to align with programme's educational objectives. Once established, these outcomes are mapped to each other, linking POs and PSOs to specific COs, providing a clear pathway for students to achieve the desired learning outcomes. CO attainment is then assessed by evaluating student performance in the internal assessments and semester-end examinations.

The assessment methods contributes to the overall evaluation of student progress. Benchmarks for each outcome are set based on the desired proficiency levels, and a gap analysis is conducted to identify any areas where student performance falls short. This analysis helps in pinpointing weaknesses and serves as a foundation for targeted improvements. Based on the gap analysis, an Action Taken Report is generated which include the steps implemented to address identified gaps, ensures continuous improvement in teaching and learning, and aligns future course delivery with the desired outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://kjcmt.ac.in/wp-content/uploads/2024/11/OBE-MANUAL-2023.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

535

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://kjcmt.ac.in/annual-report-2023-2024-4/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://kjcmt.ac.in/wp-content/uploads/2024/12/SSS_merged.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.25 Lakhs

File Description	Documents
Any additional information	View

	File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://iedc.startupmission.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution stands distinctive through outstanding innovations and has created an environment for knowledge transfer by providing outlets for students to showcase their skills and ideas. IEDC offers various programs to foster entrepreneurial spirit and provide necessary skills for starting a business. These include production of LED bulbs, making of ATOM- electric vehicle, the Young Innovators' Programme, and collaborations with industry organizations like ICT Academy, Smartinern, and Oracle Academy.

The college also offers internships and training programs through MoUs with professional bodies and industries. It also has a local chapter for Swayam NPTEL, Coursera for Campus Basic Plan, and IIT-Bombay Spoken Tutorial. Academic Fests identify and promote talent, while exhibitions and the Geology Museum provide students with hands-on experience. The institution is updated in the

Digital Workforce Management System platform of the Kerala Knowledge Economy Mission.

The college has a research promotion policy, with Research Hub and Research Club playing key roles in the process. The college also publishes books and proceedings of national and international conferences with ISBN. Additional capacity development is provided by other clubs and forums that identify students with innovative skills preparing them for success in their chosen fields.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/link.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

30

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	https://kjcmt.ac.in/uploads/2023/06/Research-Ethics-Policy-1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

41

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social Outreach

- **Charity Visit**
 - Snehatheeram
 - Little Servants of Divine Providence Kunnamtham
 - Caring Hands Mother Teresa Home Charitable Trust
 - Jeevan Jyothi Ashram, Malakunnam
 - Compassion Cadre
 - Mother Theresa Sanjeevini, Nedukunnam
- **Maitri - Food Donation Program**
- **Padheyam - Food Donation Program**
- **Industrial Visit (Faya Innovations and Technology, Thiruvananthapuram, UST GLOBAL, Thiruvananthapuram)**
- **Exhibition 'Geo Expo' organized by Department of Geology**
- **Student Exchange Programme**
- **Sneha Jyothi - Distribution of Diapers to differently-abled children (UBA)**
- **Sneha Jyothi - Distribution of grocery kits in Nakral (UBA)**
- **Household survey inauguration at Madappally & Thrickodithanam Gramapanchayath (UBA)**

Healthcare programmes

- Seminar on Adolescent Health Issues
- Awareness on Hygiene And Comfort For Women
- Seminar on the topic "Adolescence Mental Health and Sexual Wellbeing."
- Menstruation Awareness Programme
- Blood Donation Camp
- Dental checkup and awareness camp

Gender Sensitization

- Seminar on "Equal Rights to Men and Women"
- Seminar on Gender Equity
- Life Value Awareness Programme
- Gender Equity Programme
- Workshop on "The Shifting Paradigms of Gender Equity"

Environmental Awareness

- International Plastic Bag Free Day - Distribution Of Paper Bags
- Capstone project: Climate change (UNAI)
- Wetlands day (UNAI)

Cyber Awareness

- Cyber Awareness Volunteer Selection Programme in association with Kerala Police
- School Visit And Awareness Class On Cyber Addiction And Recovery

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/3.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

18

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh

Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

53

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1700

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

70

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

31

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Kristu Jyoti College of Management and Technology is situated in a lush green campus sprawling over 5 acres of land. The college has adequate infrastructure facilities to support the needs of 7 UG and 4 PG Programmes.. All academic facilities of the college are housed in two blocks which includes 6 staff rooms, 2 non-teaching staffrooms, 41 ICT Enabled Classrooms , 4 Multipurpose Seminar Halls ,open areas and common areas. Principal's chamber, Vice Principal's chamber, College Office, MCA Director's room, Examination Cell, Conference Hall, Board Room, Library and laboratories (Chemistry, Psychology and Computer), IDEC lab (Inovous lab), counselling room, guest dining room and sick rooms, portico, reception and lounge are located in Main Block. IQAC room, Geology Laboratory, Geology Museum, Examination Hall and Seminar Halls are located in Chavara Block. All floors are provided with separate washrooms for girls and boys and water cooler facilities. The college has special infrastructure amenities like butterfly garden, rock garden, cafeteria & snacks bar, girls' hostel, college bus, bank counter and ATM, rain water harvesting unit, waste disposal plant, buggy car, solar panel , firefighting installation etc. Wheel chair, lift, ramp, tactile path and disabled-friendly wash room are provided to the divyangjan students.

File Description	Documents
Upload any additional information	View File
Paste link for additional	http://kjcmt.ac.in/wp-content/uploads/2024/12/4.1.1-provide-link-for-

information

[additional-info.pdf](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Kristu Jyoti Group has several facilities to enhance cultural and physical activities and most of them are shared among the institutions under Kristu Jyoti Group. The facilities in the college campus includes Sprots room, Capability enhancement center, 3 multipurpose seminar halls, conference hall, portico, yoga center, open gymnasium, badminton court, play ground etc.

Shared infrastructure has facilities namely, Kristu Jyoti Auditorium (with green rooms), Chavara Indoor Stadium 1 and 2, playgrounds (including indoor and outdoor courts), are under administrative control of the Financial Administrator (Bursar) of Kristu Jyoti Group. Large gathering of students, teachers and parents, including Opening Day, College Day, Arts Day, Sports Day, Graduation Day and similar events are conducted here. The playground facilities of KJCMT comprises of conveniences within the campus and also those shared with sister institutes of Kristu Jyoti Group. This includes cricket ground and volley ball court of Placid Vidya Vihar Senior Secondary School, badminton court of Kristu Jyoti Kindergarten and Playschool, basketball court within Chavara Indoor Court 1 and football court and basketball court near Kristu Jyoti Vidya Niketan

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/4.1.2-Link.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/4.1.3-link.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

333.42

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: LIBSOFT

Nature of Automation: Library is fully automated

Version: 4.2 server version

Year of automation: 2004 onwards.

Webopac : Library.libsoft.org

Kristu Jyoti college library has a book collection of 12850 books in total. International as well as national journals and magazines of various disciplines. Library holds a collection of special reports and books about Tribal Life, Women Empowerment, gender equality, encyclopaedias, dictionaries, old question papers, manuscripts and books and documents about CMI congregation and the founder St. Kuriakose Chavara.

Library is fully automated from 2004 onwards. For the proper organisation of library material, library has purchased software 'LIBSOFT' that is windows/web based software . The software is upgraded time to time according to the regular maintenance contract. Automated Entry/Exit marking system is installed. 5 Computer Systems with reprographic facility are available to the students. A portion of the library is arranged as a reading area. The College Website provides a link to the library.

There is a permanent librarian. The orientation programs are given to the staff and the students by the librarian for the smooth working of the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://kjcmt.ac.in/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

406869.00

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The campus is Wi-Fi enabled campus. The college has 41 classrooms with LCD projectors, and 4 classrooms with smart board, 3 multipurpose seminar halls with smart board and seating capacity of 200,150 and 100 persons, an air-conditioned board room and a conference hall with smart board which can accommodate 65 persons.

There are 3 computer labs with 184 computers with licensed version of Microsoft products, LAN connectivity, internet facilities with speeds 100 Mbps, 40 Mbps and 12 Mbps (leased circuit), Firewall - SOPHOS XG 300, HPE MSA 2040 SAN storage and three servers of 16 GB RAM and 32 GB RAM, Five CISCO network switches of 24 ports.

There is a generator with a capacity of with 380 KWA, battery room contains 32 batteries of 12V, 16 batteries of 12V,60 AH, 3UPS (20 KV, 6KV,6KV).The Campus is equipped with CCTV surveillance and the campus contains 150 IP cameras with a resolution of 2MP and 4MP.An

ERP package is implemented for automation. Reprographic facility is available in computer lab, library, office and examination cell. The institutional website and YouTube channel help the institution to build coalescence with all of its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/4.3.1.pdf

4.3.2 - Number of Computers

194

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. \geq 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

229.06

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. The college management maintains the campus well round the year.

The Management appointed eight cleaning staff to clean and maintain the campus. The entire campus, office, classrooms, staff rooms and toilets are cleaned every day by them. four office assistant staff are appointed for smooth functioning of college activities. Trash is removed from the campus on a daily basis and disposed appropriately. The landscape is mowed once a month. Watering, weeding, trimming of trees and shrubs are done regularly by gardeners.

The College has a dedicated team of technical support under the civil, technical, electrical and mechanical categories with whom we have formal contracts. Electrical and plumbing needs are taken care of on a need basis. The furniture and fixtures, stadiums, play grounds buildings including the auditorium and seminar hall etc, undergo routine check-ups and maintenance during semester breaks.

The needs of the various departments are prepared annually and submit to the principal and the principal approves and purchases the goods required by the various departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kjcmt.ac.in/uploads/2023/06/Infrastructure-Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

05

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by

the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

598

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://kjcmt.ac.in/wp-content/uploads/2024/12/Link-5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1700

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1700

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms

A. All of the above

for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

47

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

262

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	View File

Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution provides various forums for student representation and participation in administrative, co-curricular, and extracurricular activities. Students actively engage in Department Associations, clubs, NSS, Arts, Sports, and Cultural activities. They are also part of the Kristu Jyoti Students Council (KJSC) is a democratically elected body that serves as a bridge between the student community and the college administration.

Students participate in a range of celebrations that enrich campus life. Key events include Merit Day, which honours academic achievers, and Opening Day, marking the start of the academic year. Festivities such as Onam, Talent Day, Christmas Celebrations, Graduation Day, and College Day bring vibrancy to the campus, enhancing a sense of belonging and cultural pride.

The college hosts a variety of vibrant clubs catering to diverse interests. Clubs like UNAI, Red Cross, NSS, and Speak Out focus on social service and awareness, while Yoga Club promotes well-being. Creative, cultural, and intellectual pursuits are encouraged through the Film, Cybernetix, Nature, Arts, Sports, Quiz, and Ethnic Clubs, alongside TEDxKCMT.

These activities, alongside leadership development programs, community service opportunities, and inter-collegiate

competitions, contribute to holistic development, enhancing students' confidence, skills, and societal engagement.

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/Students-list.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

55

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is instrumental in strengthening and preserving the relationship between the institution and the wider community. The annual alumni gathering, held on December 26th each year, serves as a platform for reconnecting with former students. Additionally, department-level alumni gatherings are organized in continuation of the main event, strengthening the bond with the past and the present members of the college.

The association contributes significantly to both academic and non-academic endeavours. In terms of financial support, the alumni have established endowments for first-year students from economically disadvantaged backgrounds, both at the undergraduate and postgraduate levels. They also sponsor an award recognizing alumnus who have excelled in their careers. Furthermore, the association honours university rank holders annually and provided financial assistance to students for mobile data recharges during the pandemic to facilitate online learning.

Non-financial support from alumni includes voluntary involvement in the college's Internal Quality Assurance Cell and delivery of expert lectures and seminars. Alumni also provide motivational

talks and career orientation sessions, aiding students in their career development. Feedback on the curriculum from alumni has been invaluable in the syllabus revision process.

File Description	Documents
Paste link for additional information	https://kjcmt.ac.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Kristu Jyoti College of Management and Technology, a premier institution under the CMI (Carmelites of Mary Immaculate) Congregation, is affiliated with Mahatma Gandhi University, Kottayam. Situated in the calm and inspiring suburbs of Chethipuzha, Changanacherry, the institution is committed to promoting academic success, professional competence, and moral integrity.

Our Vision:

"Empowering students to meet the needs of the society by focusing on academic, technological and professional excellence."

Our Mission:

"To provide quality education through effective teaching - learning process, skill development and integrated personal progression."

Our Motto:

"Lighted for Life."

The institution remains unwavering in its dedication to its vision and mission of fostering an enlightened, empowered, and educated society. It adheres to the values of inclusivity, equality, and secularism, ensuring its policies and practices cater to diverse backgrounds and perspectives. A governance system that places a high priority on participatory management helps to achieve this goal by encouraging a culture of collective decision-making among all stakeholders, including faculty, students, and the Management. The Managing Committee of the college consists of Manager, Director, Principal, Bursar, Vice Principal, and External Members.

The principal is the executive head of the institution entrusted with the responsibilities of the college.

File Description	Documents
Paste link for additional information	https://kjcmt.ac.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution uses a decentralised, participatory governance approach aligned with its vision, mission, and objectives. The budgets and action plans from departments, management, administration, and student organisations are combined to create the Annual Overall Action Plan. The IQAC guidelines are followed in the execution of every activity. The action plan is reviewed and approved by the Academic Council, which is made up of the Principal, Vice Principal, Department Heads, and the IQAC Coordinator, ensuring a collaborative approach to decision-making.

Various statutory bodies and student support groups, including the SC/ST Cell, Minority Cell, Anti-ragging Cell, Placement Cell, Women's Cell, and others are under the direction of faculty members.

Admissions are open to all students, with particular attention to Christian minority and marginalized communities, fostering both academic growth and social responsibility. The college provides employability skill development programs, aptitude training, and remedial coaching to improve student performance. SWAYAM-NPTEL, Coursera for Campus, Kerala Knowledge Economy Mission, and UNAI are among the projects it participates in as a partner. Students have made great progress over the last two decades, including in placements and rankings at university. The Green Campus Drive highlights the college's sustainability with its solar panels, rainwater harvesting, energy audits, and green audits.

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/Upload.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

KJCMT has a clear organizational structure that follows the rules of its governing body and affiliating university, staying true to its vision and mission. It adopts a structured and decentralized approach to implement policies and procedures related to academic and administrative matters.

The institution creates its Strategic/Perspective Plan with input from all stakeholders. At the beginning of each academic year, a clear action plan is prepared to support the overall development. The plan is based on SWOC analysis (Strengths, Weaknesses, Opportunities, and Challenges), helping the institution to identify last year's shortcomings.

Under the Strategic Plan 2018-2023, KJCMT achieved several goals, including NAAC Accreditation with a CGPA of 3.17, starting M.Sc. Psychology, M.A. HRM, B.Sc. Cyber Forensic and an additional BCA batch. The college signed MoUs for research, conducted 41 Add on Courses, and hosted 191 seminars and 30 Faculty Development Programs. Faculty published 91 papers, and classrooms were fully equipped with ICT and Wi-Fi. Key audits, including Academic, Administrative, and Green Audits, were conducted. Upgrades included a 120.5 KW solar power plant, TCS ERP software, and an electronic library register. The college partnered with Kerala C-APT, provided free education to a top-performing student, appointed a counsellor, and earned ISO Certification.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kjcmt.ac.in/uploads/2023/06/Strategic-Plan-2021-2024.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Kristu Jyoti College of Management and Technology is managed by the Carmelites of Mary Immaculate (CMI) congregation. The college is overseen by a Governing Body formed by the CMI Educational Agency. The President of the Governing Body is the Provincial Superior of the Sacred Heart Province, and Rev. Dr. Thomas Kallukalam CMI serves as the Manager.

The College Managing Committee consists of Manager, Director, Principal, Bursar, Vice Principal, and External Members which collaborate with the Management in framing policies for administrative, academic, and quality improvement initiatives.

The principal holds a pivotal position in managing the academic and non-academic affairs of Kristu Jyoti College of Management and Technology, ensuring the active participation and cooperation of all stakeholders. To promote efficient governance and the systematic delegation of authority, the college has established a range of statutory and non-statutory committees. These include the Internal Quality Assurance Cell (IQAC), Parent-Teacher Association

(PTA), National Service Scheme (NSS), Anti-Ragging Committee, Anti-Narcotic Cell, Grievance Redressal Cell, Placement Cell, Business Incubation Cell, Equal Opportunity Cell and Women's Cell. Each committee is designed to address specific needs, foster a supportive environment, and ensure the smooth and effective functioning of the institution.

File Description	Documents
Paste link for additional information	https://kjcmt.ac.in/policy-documents/
Link to Organogram of the institution webpage	https://kjcmt.ac.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Kristu Jyoti College of Management and Technology (KJCMT) offers comprehensive welfare measures for its teaching and non-teaching staff. Statutory benefits include gratuity, provident fund(NS), and insurance through ESIC(NS). In addition, the college provides non-statutory welfare schemes such as educational benefits with fee concessions for employees' children, medical assistance, and financial support, including interest-free loans and emergency salary advances.

Staff welfare is further enhanced by counselling services, gifts on special occasions like Manager's Day, and free uniforms for non-teaching staff. The college also ensures a comfortable working environment with separate washrooms, safe drinking water, and Wi-Fi in staff rooms. Additional facilities include bus transport, gym, yoga rooms, and annual retreats.

KJCMT places a strong emphasis on career development, offering special leave for professional development, library access, and

financial support for attending conferences, workshops, and publishing research. Staff members also receive full salary during doctoral coursework.

The college is committed to addressing staff concerns through its dedicated Grievance Redressal Cell, ensuring effective resolution of issues. These welfare measures reflect KJCMT's commitment to fostering a positive, supportive work environment, promoting both the personal and professional growth of its staff.

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/6.3.1-Final.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

35

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

81

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows a Performance-Based Appraisal System (PBAS) to assess the performance of both teaching and non-teaching staff. At the end of each academic year, teaching staff must complete a self-appraisal form outlining their contributions, such as teaching hours, co-curricular involvement, research activities, extension work, and other responsibilities. This self-appraisal is reviewed by the respective Heads of Departments before being forwarded to the principal for further assessment.

The verification committee, made up of the Principal and the IQAC (Internal Quality Assurance Cell) coordinator reviews the PBAS forms. The committee thoroughly examines and calculates the appraisals based on the provided supporting documents. These evaluations are discussed with each faculty member, and the appraisals are used to assess eligibility for career advancement. Faculty members receive feedback throughout the process, and if areas for improvement are identified, they are encouraged to further develop their skills and knowledge.

Non-teaching staff are evaluated based on criteria such as punctuality, preparedness, and efficiency, with constructive feedback offered for improvement.

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/6.3.5-Final.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External Audit

The institution undergoes an annual external financial audit by P.V. Chacko & Co. Any audit issues are promptly addressed and rectified. Audit certificates are meticulously maintained. The management accounts and the alumni association's accounts are also externally audited by P.V. Chacko & Co., ensuring accuracy and adherence to financial regulations. This reflects the institution's commitment to strong financial practices and accountability.

Internal Audit

An internal audit is conducted annually by the administrative office, which manages the institution's accounts, and the audit is verified by the Principal. The institution strictly adheres to the guidance provided by the external chartered accountant. Additionally, a monthly report of the management accounts is presented to the Board of Management for discussion and approval. The internal audit process also extends to department-wise activities, individual projects funded by non-government bodies, and funds from stakeholders, philanthropists, staff associations, cells, clubs, and committees, ensuring thorough financial oversight across all areas

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/6.4.1-Final.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

308150

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a structured system in place to ensure the efficient utilization of financial resources, supported by committees dedicated to tracking and optimizing fund usage. The Planning Committee, comprising the Bursar, Principal, Vice Principal, IQAC Coordinator, Superintendent, and a faculty representative, is responsible for annual financial planning and budget preparation.

Fund Utilization Mechanism:

- The Purchase Committee, chaired by the Vice Principal, manages purchase tenders and oversees the allocation of funds for approved projects.
- The Fund Mobilization Committee ensures transparent and efficient financial management of funds received from the management and benefactors, supporting activities such as:
 - Personal and administrative expenses
 - University affiliation fees
 - Charity and social initiatives
 - Infrastructure development and research
 - Minor and major projects
 - Student welfare and academic support
 - Staff development and welfare programs
 - Extension and outreach activities

Key decisions on fund utilization are made by the Board of Management, while the Bursar ensures adequate monitoring of fund mobilization. Teachers managing responsibilities like the National Service Scheme and registered clubs and cells are authorized to mobilize and utilize funds under their scope, promoting participative management.

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/Upload-1.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC), established on January 19, 2021, is dedicated to fostering and sustaining the institution's quality standards. The significant practices institutionalized as a result of IQAC initiatives are:

- **Record Maintenance:** Comprehensive documentation of students, teachers, and non-teaching staff.
- **Add-On Courses:** Specialized programs to enhance student skills and employability.
- **Academic Plans:** Each department, club, and cell prepares detailed academic plans to align with institutional goals.

- **Extracurricular Activities:** Opportunities for students to engage in cultural, sports, and creative events.
- **Extension Programs:** Outreach initiatives to contribute to community development.
- **Feedback Mechanism:** Active participation of stakeholders to refine institutional processes.
- **Best Practices:** Adoption and implementation of innovative and unique practices.
- **Collaborations:** Workshops, seminars, and MoUs with external organizations for academic growth.
- **Audits:** Regular Academic and Administrative Audits to ensure efficiency.
- **Mentor-Mentee Practice:** Structured guidance to support student development.
- **Faculty Development:** Programs for skill enhancement and professional growth.
- **NPTEL Integration:** Leveraging online resources for faculty and student development.
- **Soft Skills Training:** Focused sessions to build communication and professional abilities.
- **Monthly Reports:** Regular performance assessments to monitor progress.
- **Outcome-Based Education (OBE):** Curriculum aligned with achieving measurable outcomes.

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2024/12/6.5.1-Supporting-Documents.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell has introduced effective review mechanisms and key improvements to enhance academic and administrative standards.

Review Mechanisms

- The teaching-learning process is streamlined through structured methodologies. Teachers maintain work and faculty diaries to analyse classroom functioning and align performance.
- Comprehensive academic calendars ensure well-planned events, activities, and internal examinations.
- Outcome-Based Education (OBE), involves systematic mapping of POs, PSOs, and COs by respective committees.
- Academic and Administrative Audits are conducted every three years, adhering to ISO 9001:2015 standards.

- Monthly performance reports assess departmental progress in curricular and co-curricular activities.
- Feedback from students and stakeholders informs corrective actions, while mentoring and remedial systems support both advanced and slow learners.
- Soft skill training benefits students, faculty, and staff.

Incremental Improvements

Academic Initiatives: The institution introduced 41 add-on courses, published 43 books/chapters, and established 30 MoUs. Active NPTEL and Coursera programs enrich learning. Partnerships with KKEM and KBAIC enhance student employability.

IT Upgrades: A new computer lab, 100% ICT-enabled classrooms, 3 Wi-Fi hubs, and an increase from 105 to 184 computers improve digital infrastructure.

Infrastructure Growth: Facilities include a digitized library, new exam halls, IQAC room, yoga room, ramps, elevators, rainwater harvesting, and solar panels, promoting sustainability and accessibility.

File Description	Documents
Paste link for additional information	http://kjcmt.ac.in/wp-content/uploads/2023/07/6.5.2-LINK.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kjcmt.ac.in/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is upheld by the institution as the norm in both curricular and extracurricular activities. The institution offers 18 courses that address pertinent gender-related issues. The institution follows its own operating principles in order to spread the idea of gender equity.

The institution is sensitive to women's issues and cater to needs of the women community as and when necessary. The institution's Women cell plays a pivotal role in women empowerment by initiating diverse activities including blood testing campaigns, awareness programs on health and hygiene, self-defence training programs, driving classes and motivational talks.

Both students and faculty members are free to carry out their responsibilities without fear of harassment. The Anti-Ragging Cell checks on ragging activities and strives to create an environment of discipline, harmony, peace, and brotherhood among students. Grievance Redressal Cell addresses genuine complaints regarding various matters and resolves them to the satisfaction of all concerned. Human rights and gender awareness classes are also conducted. Institution has a safe and secure campus with CCTV surveillance and round the clock security staff. The service of a well-trained counsellor is available to students to discuss their academic as well as personal issues.

File Description	Documents
Annual gender sensitization action plan	http://kjcmt.ac.in/wp-content/uploads/2024/12/AP.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://kjcmt.ac.in/wp-content/uploads/2024/12/AD-Safety.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste

management Waste recycling system Hazardous chemicals and radioactive waste management

Institution maintains a clean and green campus. Solid waste includes left over materials of construction work, packing materials, plastic, paper and used sanitary pads. Among these, biodegradable items (paper, packing material) are shifted to waste disposal plant and are burnt in incinerator located close to Kristu Jyoti Auditorium. A user friendly, electrically operated incinerator is installed in each lady's washroom. The college has entered into an agreement with MSH-E Waste Collection, Erattupetta to collect other solid waste and E-waste.

Bulk of food waste comes from left-over food from students and staff which are deposited in buckets kept in washrooms. Food waste that can be used as food for fish is dumped into a pond where fish is reared. Other food wastes go to waste disposal plant.

College generates very little quantity of chemical waste in chemical laboratory and all acids are used with at least 1:1 dilution. Therefore, chemical waste is washed down the drain. Sewage water coming from wash basins are drained down through pipes to sink pits. Toilet waste of the entire building complex is accommodated in three septic tanks within the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

A. Any 4 or All of the above

5. Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Kristu Jyoti College of Management and Technology is a family of students and faculties from various districts of Kerala. The institution provides an inclusive environment for everyone to grow intellectually and to uphold their cultural values.

One of the key initiatives is the organization of numerous cultural events like Ethnic day by Ethnic club, allowing students to share their cultural expertise and talents in a multicultural setting. The College has taken the lead in celebrating regional, national, and international festivals and celebrations viz. Christmas, Onam, Deepavali and Holi so as to ensure religious and cultural harmony.

College also conducts events incorporating Indian value system and linguistic heritage. A range of literary competitions and streaming of Hindi movies "PARDE KI KAHANIYAN" and "12th FAIL" was held as part of Hindi Diwas. 'Vayanadinam' organised in college upheld the importance of mother tongue in learning process.

Various departments organize outreach activities to promote empathy for the underprivileged and marginalized pupils in the society. As part of this, students visit orphanages and old age homes. They host cultural performances for the inmates, encourage them to showcase their skills, share a meal together and give them gifts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution promotes civic awareness and social responsibility among staff and students through various activities like cleaning drives, blood donation camps, and awareness classes. Extension activities like food packet distribution aim to sensitize students on social issues and reinforce their role as responsible citizens.

The college observes Independence Day and Republic Day with due reverence so as to instil a sense of patriotism in the students. The Electoral Literacy club endorse voter literacy among students and eligible persons outside campus which help them to actively participate in the democratic processes.

A mandatory course in environmental studies and human rights is part of undergraduate curriculum to teach students about fundamental human rights and environmental sustainability. As part of World Environment Day, the college assisted students in

planting saplings and distributing in the campus and surrounding areas. The college follow the policy of Reduce-Reuse-Recycle by educating the students to dispose biodegradable and non-biodegradable waste in separate dustbins.

The college also encourages students to take leadership roles in various activities which give them the courage and self-assurance that they require to function in society. The college has regional chapters of well-known international organizations like TEDx and Under-25 which shape future leaders.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://kjcmt.ac.in/wp-content/uploads/2024/12/Activities.pdf
Any other relevant information	http://kjcmt.ac.in/wp-content/uploads/2024/12/Any-other-information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International and national days are observed and celebrated with great enthusiasm at college. The college community actively participates in various events to commemorate significant occasions. Occasions like Right to Know Day and Quit India Movement Day serve as reminders of historical milestones and encourage students to reflect on the values of democracy and freedom. Events like International Day of Happiness and World

Photography Day blends technology with positivity and creativity. World Mental Health Day is observed reflecting the college's commitment to student well-being. NSS unit of the college organised awareness sessions as part of World Population Day, World Organ Donation Day and Hiroshima Day.

The college also commemorate Teacher's Day, Independence Day, and National Science Day, showcasing respect for educators, patriotism, and scientific temper. Furthermore, the institution observes World Environment Day, International Plastic Bag Free Day and World Nature Conservation Day, highlighting the importance of sustainability and conservation efforts which also instill values of environmental stewardship. The college celebrates festivals like Onam, Christmas, Diwali and Holi with great enthusiasm and participation from students and faculty members. Such occasions reflect a harmonious blend of academic excellence, social responsibility, and cultural awareness, creating a vibrant and inclusive college campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice - I EMPOWERMENT THROUGH EDUCATION AND MEDICAID FOR NEEDY

Objective: To provide financial aid for low-income dialysis patients and sponsor orphaned children's education.

Context: Kristu Jyoti College students initiated "Empowering Futures," supporting SOS Children's Village, Cochin, and the Harsham Project at St. Thomas Hospital for dialysis patients, with contributions from alumni, faculty, and students

Practice: Funds are collected from students, faculty, and management. Rs. 5,170 is spent monthly on dialysis, while Rs. 56,400 annually supports two orphaned children.

Evidence of Success: Launched in June 2023, it sponsors two children and donates Rs. 5,000 monthly for dialysis. The initiative has run successfully for six years.

Challenges: Establishing transparency, fundraising, and effective coordination required meticulous planning and volunteer support.

Best Practice II: KRISTUJYOTIAN INNOVATION AND ENTREPRENEURIAL SKILL DEVELOPMENT INITIATIVE

Objective: The initiative fosters entrepreneurial mindsets, innovation, and self-reliance through student projects, workshops on technology-driven entrepreneurship, nanodegree certifications, and building a collaborative innovator community.

Context: Inovus Labs at Kristu Jyoti College, recognized by the Kerala Start-up Mission as an Innovation and Entrepreneurship Development Center, is a student-driven hub promoting innovation, and skill development for wealth creation and technological excellence.

Practice: Inovus Labs funds student projects like a buggy car, encourages entrepreneurial efforts, and provides an IoT Work Lab with advanced tools for hands-on, industry-aligned learning.

Challenges: Overcame limited awareness, technical expertise gaps, and infrastructure issues through training, resources, and management-funded support.

File Description	Documents
Best practices in the Institutional website	https://kjcmt.ac.in/internal-quality-assurance-cell-best-practice/
Any other relevant information	http://kjcmt.ac.in/wp-content/uploads/2024/12/7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Holistic development of students is the primary goal of KJCMT. Programmes conducted in the college are intended to empower the personality and intellectual ability of students. This helps in moulding intellectually brilliant, socially conscious, and internally resilient individuals who benefit society and the country.

Distinctiveness of KJCMT comes under 2 heads namely,

I. Student Empowerment

Comprehensive development of students is achieved by making students enable through distinct domains.

Academic empowerment enable students to outshine in scholastic activities. Personality empowerment is achieved by attributes like self-confidence, self-improvement and constructive attitude.

Cultural and artistic empowerment envisage students to obtain greater understanding of artistic and cultural expressions.

Physical empowerment improves physical health, fitness and further enhances self-confidence and self-esteem.

Economic and financial empowerment is achieved through fee concession, scholarships and awareness programmes.

Legal empowerment includes understanding of legal rights and mechanisms, and supporting students to use these rights as protective shield against atrocities.

Social empowerment provide opportunities to engage actively in social and cultural events.

II Environmental Awareness and Rock Garden

Environmental awareness promotes a feel of obligation and commitment towards the environment. Considering this fact, KJCMT established Rock Garden in the academic year 2023-24. It displays an array of noteworthy rock and mineral samples in an open environment. The Rock Garden acts as a symbol of environmental conservation and sustainability.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

For the next academic year, KJCMT intends to implement transformative changes that will significantly enrich the overall quality of the institution. The college intends to:

1. Encourage students to partake in more and better online certification courses for enhancing skills.
2. Ensure an upsurge in internship opportunities for students by building strong industry partnerships.
3. Organize hackathons that focus on current trends and address real-world challenges through IEDC (Innovation and Entrepreneurship Development Cell).
4. Foster faculty development programs focusing on innovative teaching methods with the integration of digital tools.
5. Conduct more extension programmes to encourage social responsibility and apply academic knowledge.

These changes are intended to benefit faculty, students and society. Taking part in online certification courses, internship programmes and extension activities boosts the skills, facilitates continuous learning and provides flexibility in career paths. Hackathons that address new trends prepare them to tackle the real-world challenges. Additionally, by offering advanced faculty development programs, institution intends to elevate the quality of teaching, which in turn will enhance the learning experience of students.

These initiatives collectively strengthen the reputation of the institution and contribute to the academic and professional growth of both students and faculty.