



## Mahatma Gandhi University Kottayam

<b>Programme</b>						
<b>Course Name</b>	<b>English for Commerce Part I</b>					
<b>Type of Course</b>	AEC					
<b>Course Code</b>	<b>MG1AECENG102</b>					
<b>Course Level</b>	<b>100-199</b>					
<b>Course Summary</b>	The course equips Commerce students to further develop their reading and writing skills. It builds competence in using appropriate vocabulary and sensible sentence construction. The course equips the learners to effectively use language in academic and real life situation.					
<b>Semester</b>	1	Credits			3	Total Hours
<b>Course Details</b>	Learning Approach	Lecture	Tutorial	Practical	Others	
		3	0	0	0	45
<b>Pre-requisites, if any</b>						

### COURSE OUTCOMES (CO)

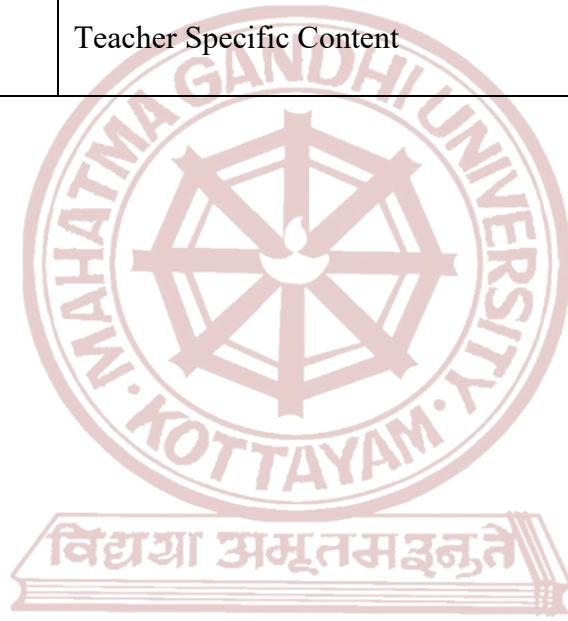
CO No.	Expected Course Outcome	Learning Domains *	PO No
1	Demonstrate basic reading and writing skills for everyday use	A	4,1,10
2	Construct grammatically acceptable sentences	A	4,1,10
3	Explain elements of narratives like plot, characters and themes	A	8,10
4	Identify the literary devices employed in a poem, short story, essays	U	1,10
5	Demonstrate critical thinking through reading of texts	An	1,4,8

*\*Remember (K), Understand (U), Apply (A), Analyse (An), Evaluate (E), Create (C), Skill (S), Interest (I) and Appreciation (Ap)*

### COURSE CONTENT - Content for Classroom transaction (Units)

Module	Units	Course description	Hrs	CO No.
1	1.1	1. "Go Kiss the World" –Subrato Bagachi 2. The Three Questions -Leo Tolstoy 3. "If" – Rudyard Kipling	6	1,3,4
	1.2	Comprehension and Analysis of the texts	1	3,4,5
	1.3	Vocabulary Skills	2	1,2
	1.4	Grammar Skills -Parts of a Sentence,Punctuation, Parts of Speech,If Clauses.	3	2
	1.5	Writing Skills- Paragraph Writing. Essay writing, Diary writing.	3	1,2
2	2.1	1. " I Plead that You Read"- Shashi Tharoor 2. "Phenomenal Woman"-Maya Angelou 3. "Rampelstiltskin"-James Finn Garne	6	1,3,4
	2.2	Comprehension and Analysis of the texts	1	3,4,5
	2.3	Vocabulary skills	2	1,2
	2.4	Grammar Skills - Tenses,Active and Passive voice,Reported Speech	3	2
	2.5	Writing Skills- Writing conversations,Blog writing	3	1,2
3	3.1	1. "Unlock Your own Creativity" – Roger Von Oech 2. "Barter" – Sara Teasdale 3. The Verger – Somerset Maugham	6	1,3,4

	3.2	Comprehension and Analysis of the texts	1	3,4,5
	3.3	Vocabulary skills	2	1,2
	3.4	Grammar Skills- Concord, Relative clauses, Complex, compound and simple sentences, Comparatives and Superlatives.	3	2
	3.5	Writing Skills-Letter writing, Note- Making, Summarising	3	1,2
4		Teacher Specific Content		



**MGU-UGP (HONOURS)**

# Syllabus

<b>Teaching and Learning Approach</b>	<b>Classroom Procedure (Mode of transaction)</b> <ul style="list-style-type: none"> <li>• Lecture</li> <li>• Classroom discussions and presentation</li> <li>• Hands-on training</li> </ul>																																
<b>Assessment Types</b>	<p><b>MODE OF ASSESSMENT</b></p> <p><b>A. Continuous Comprehensive Assessment (CCA)</b></p> <p>Continuous Comprehensive Assessment (CCA – 25 Marks)</p> <table border="1" data-bbox="352 613 754 768"> <tr><td>Particulars</td></tr> <tr><td>Class tests</td></tr> <tr><td>Assignments</td></tr> <tr><td>Portfolio Assessment</td></tr> </table> <p><b>B. Semester End Examination</b></p> <p>Written Examination – 50 marks, duration – 1.5hrs</p> <table border="1" data-bbox="352 936 1396 1377"> <thead> <tr> <th>Descriptive Type</th> <th>Word Limit</th> <th>Number of Questions to be added</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>Essays</td> <td>300 words</td> <td>1 out of 2</td> <td>1 x 15 = 15</td> </tr> <tr> <td>Short Essay</td> <td>150 words</td> <td>2 out of 4</td> <td>2 x 5 =10</td> </tr> <tr> <td>Short Answer</td> <td>50 words</td> <td>5 out of 8</td> <td>5 x 2 = 10</td> </tr> <tr> <td>Objective type</td> <td>NA</td> <td>10 out of 12</td> <td>10 x 1=10</td> </tr> <tr> <td>MCQ</td> <td>NA</td> <td>5</td> <td>5 x 1 =5</td> </tr> <tr> <td colspan="3" style="text-align: right;"><b>Total Marks</b></td> <td><b>50</b></td> </tr> </tbody> </table>	Particulars	Class tests	Assignments	Portfolio Assessment	Descriptive Type	Word Limit	Number of Questions to be added	Marks	Essays	300 words	1 out of 2	1 x 15 = 15	Short Essay	150 words	2 out of 4	2 x 5 =10	Short Answer	50 words	5 out of 8	5 x 2 = 10	Objective type	NA	10 out of 12	10 x 1=10	MCQ	NA	5	5 x 1 =5	<b>Total Marks</b>			<b>50</b>
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**References**

Halliday, M.A.K. *An Introduction to Functional Grammar*. London: Edward Arnold Publishers, 1985

McCarthy, Michael and Felicity O'Dell. *English Vocabulary in Use*. Upper-Intermediate. CUP 2001.

Taylor, John G. *The Handbook of Written English*. Second edition. Oxford:2005