



INTERNAL QUALITY ASSURANCE CELL

KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY

Affiliated to M.G University, Kottayam

NAAC Accredited A Grade with CGPA of 3.17

Recognised by UGC 2(f) & Approved by AICTE, New Delhi

An ISO 9001-2015 Certified Educational Institution

IQAC/ATR/17/2025

ACTION TAKEN REPORT FOR THE MEETING HELD ON 11TH MARCH 2025

Agenda	Decision Made	Action Taken
Presenting Previous Meeting Minutes and Action Taken Report	The previous meeting minutes and action taken report were reviewed and approved by all members.	Report was verified and accepted without any changes.
Preparation of Action Plan for Next Academic Year <ul style="list-style-type: none">Action plan for clubs and cellsAction plan for all departments	All departments, clubs, and cells were instructed to submit action plans aligned with institutional objectives for 2025–2026.	Templates were shared with units, and submissions have been initiated for consolidation by IQAC.
Preparation of the AAA Schedule	It was decided to conduct the AAA from March onwards, and the audit framework will be finalized by IQAC.	Draft schedule and guidelines were prepared; an orientation session is planned for all departments.
File Documentation Submission	Departments and units must submit updated documentation (physical and digital) for audit and ranking purposes.	Notification was issued; file verification process will begin in the next review cycle.
IQAC Quality Initiatives	The committee resolved to promote initiatives on academic innovation, student engagement, and digital enhancement.	Departments were encouraged to implement proposed practices; IQAC will monitor progress and offer support.

Rev. Dr. Joshy George
Principal



Dr. Anu Antony
IQAC Coordinator

IQAC-KJCMT