



INTERNAL QUALITY ASSURANCE CELL

KRISTU JYOTI COLLEGE

OF MANAGEMENT AND TECHNOLOGY

Affiliated to M.G University, Kottayam

NAAC Accredited A Grade with CGPA of 3.17

Recognised by UGC 2(f) & Approved by AICTE, New Delhi

An ISO 9001-2015 Certified Educational Institution

IQAC/ATR/18/2025

ACTION TAKEN REPORT FOR THE MEETING HELD ON 18TH JUNE 2025

Agenda	Decision Made	Action Taken
Presentation of Previous Meeting Minutes and Action Taken Report	The minutes of the previous meeting were presented and confirmed by all members. The Action Taken Report was discussed and found satisfactory. Members appreciated the timely execution of activities and noted the pending items.	Pending tasks to be completed within the stipulated time and status to be reported in the next meeting.
Reconstitution of IQAC	The reconstitution of IQAC was proposed and unanimously approved. New members from faculty, non-teaching staff, students, and external stakeholders were nominated. The revised composition was shared and accepted.	Updated IQAC list to be uploaded on the college website and circulated among stakeholders.
Quality Enhancement Activities	Quality enhancement activities including workshops, seminars, and training sessions were reviewed. Members appreciated the initiatives and suggested improving student participation and learning outcomes.	Organize additional skill-based, student-centered activities and record participation for future reference.
Research Initiatives	Ongoing research projects and publications were presented. Members encouraged inter-institutional collaborations and recommended a Research Methodology Workshop. External funding opportunities were identified and shared with faculty.	IQAC to coordinate and schedule the Research Methodology Workshop and assist faculty in applying for research grants.
IIC – Activity Submission	The IIC activity report was presented and appreciated. The importance of adhering to the reporting deadlines was emphasized. Additional innovation activities were suggested.	Timely submission of reports to the IIC portal to be ensured. Plan and execute additional entrepreneurship and innovation-related programs.



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Institutional Achievements – College Ranking and Results	The college ranking and results were shared and celebrated. Members acknowledged the performance of faculty and students and discussed strategies for improvement.	Remedial classes and mentoring sessions to be introduced for academically weak students to enhance results and future rankings
Orientation for FYUGP Programme	The orientation program schedule was finalized, and resource persons confirmed. Members recommended sessions on life skills, personality development, and career guidance.	Conduct the orientation program at the start of the academic year with inclusion of the suggested sessions
Infrastructure Development – New Rooms and Lift Facility	Progress on new classrooms and lift installation was reviewed and found satisfactory. Members suggested ensuring accessibility for differently-abled students and compliance with safety standards.	Monitor construction progress closely and ensure timely completion before the start of the next academic session.

Rev. Dr. Joshy George
Principal



Dr. Anu Antony
IQAC Coordinator