



# INTERNAL QUALITY ASSURANCE CELL

## KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY

Affiliated to M.G University, Kottayam

NAAC Accredited A Grade with CGPA of 3.17

Recognised by UGC 2(f) & Approved by AICTE, New Delhi

An ISO 9001-2015 Certified Educational Institution

IQAC/M/20/2026

MINUTES OF IQAC MEETING HELD ON 22<sup>nd</sup> JANUARY 2026

Venue: Board Room

Time : 03.00 PM



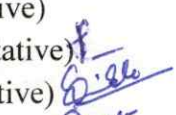
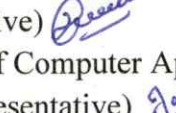
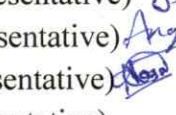
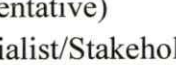

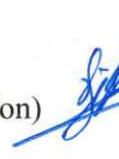



### AGENDA

Welcome Speech : Dr. Anu Antony (IQAC Coordinator)

1. Presentation of Previous Meeting Minutes and Action Taken Report
2. Discussion on Autonomous Status
3. Second Internal Audit
4. Preparation and Completion of Documents

Vote of Thanks : Ms. Thushara Sojan (Faculty Representative)

### MEMBERS PRESENT

1. Rev.Dr. Joshy George (Chair) (Principal) 
2. Dr. Anu Antony (IQAC Coordinator) 
3. Rev.Dr. Thomas kallukalam (Manager) 
4. Dr. Joseph Sam (Vice Principal) 
5. Dr. Benno Joseph (Faculty Representative)
6. Ms. Thushara Sojan (Faculty Representative) 
7. Dr. Twinkle Jacob (Faculty Representative) 
8. Ms. Divya S Nair (Faculty Representative) 
9. Mr. Roji Thomas (HOD, Department of Computer Application) 
10. Ms. Joice Joseph (Administrative Representative) 
11. Ms. Angelo Susan Anil (Student Representative) 
12. Ms. Aksa Ann Santhosh (Alumni Representative) 
13. Adv. Job Michael (MLA) (Local Representative)
14. Mr. Jeswin Jose (Nominee from Industrialist/Stakeholders/employers)



# INTERNAL QUALITY ASSURANCE CELL

## KRISTU JYOTI COLLEGE OF MANAGEMENT AND TECHNOLOGY

Affiliated to M.G University, Kottayam

NAAC Accredited A Grade with CGPA of 3.17

Recognised by UGC 2(f) & Approved by AICTE, New Delhi

An ISO 9001-2015 Certified Educational Institution

### HIGHLIGHTS OF THE MEETING

#### **Agenda 1: Presentation of Previous Meeting Minutes and Action Taken Report**

The minutes of the previous meeting along with the action taken report were presented. The members reviewed and approved the same without any modifications.

#### **Agenda 2: Discussion on Autonomous Status**

The committee discussed the possibility of the institution applying for Autonomous Status. After detailed deliberation, it was decided to initiate the process for attaining autonomous status. IQAC will coordinate with the management and concerned authorities to begin the preliminary procedures and documentation.

#### **Agenda 3: Second Internal Audit**

The committee resolved to conduct the second internal audit in the month of April. The audit will cover all departments, clubs, and cells to ensure compliance with quality standards and proper documentation.

#### **Agenda 4: Preparation and Completion of Documents**

It was decided that all departments, clubs, and cells must prepare and complete all necessary documents and files on or before March 15, 2026. IQAC will monitor the progress and provide necessary guidance to ensure timely completion.

**Rev. Dr. Joshy George**

**Principal**



**Dr. Anu Antony**

**IQAC Coordinator**